SDBIP : 2009/2010

DIRECTORATE SOCIAL SERVICES

PROJECTIONS OF SERVICE DELIVERY TARGETS AND OTHER PERFORMANCE INDICATORS : 2009/2010

DIRECTORATE SOCIAL SERVICES

Sport/Community Facilities – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Provision of effective and efficient sport and recreation facilities	To upgrade Mohlakeng Tennis Court	Mohlakeng Tennis Court is dilapidated	R 500 000	Renovated Tennis Court	Accessible and safe sport facilities	Advertise and appoint service provider	Renovations begin R 250 000	Renovations finalized and project handover R 250 000	Official reopening of project
Provision of effective and efficient sport and recreation facilities	To upgrade the Finsbury Sports fields	No sport facility in Finsbury	R 500 000	Sport facility built	Accessible and safe sport facilities	Advertise and appoint service provider	Construction begins R 250 000	Construction finalized and project handover R 250 000	Official opening of project
Provision of effective and efficient sport and recreation facilities	To build Toekomsrus Sport Complex	No indoor sport complex	R5 361 200	Toekomsrus Sport Complex built	Accessible and safe sport facilities	Preparation of Tender documents, advertising, evaluation of tenders and awarding of tender.	To start with construction and targeting 30% progress R1 787 066	To target construction progress of 70% R1 787 066	100% completion of the project and obtain completion report. Official opening. R1 787 066
Provision of effective and efficient sport and recreation facilities	To maintain swimming pools	Old pumps at swimming pools	R 500 000	A new pump installed	3 Swimming pools in good condition	Call for quotations. Appoint service provider. Maintenance of swimming pools R 500 000	Opening of swimming pools for usage	Maintenance of swimming pools.	Maintenance of swimming pools.

Environmental Health – Quarterly Projections of Service Delivery Targets and other Performance Indicators:

HIV and AIDS – Quarterly Projections of Service Delivery Targets and other Performance Indicators:

Libraries – Quarterly Projections of Service Delivery Targets and other Performance Indicators:

KPA	Strategic Objectives	Baseline	09/10 Vote Input	2009/2010 Outputs (Results)	2009/2010 Outcomes (Impact)	1st Qtr Target (cost activities)	2nd Qtr Target (cost activities)	3rd Qtr Target (cost activities)	4th Qtr Target (cost activities)
KPA	Strategic Objectives	Baseline	Input Vote	Outputs (Results)	Outcomes (Impact)	1st Qtr Target (cost activities)	2nd Qtr Target (cost activities)	3rd Qtr Target (cost activities)	4th Qtr Target (cost activities)
Assistance to the poor	To assist indigents with burial	No pest control services rendered	R 40 000	Dignified burials for all appointed indigents	Rendering a service on the burial of the municipal indigents	Advertisement of indigent policy	Approval of indigent policy	Appointment of service provider	Pest control services
Service delivery with poverty alleviation	To render pest control services in municipal area	Policy not approved by Council	R 40 000	1 Program for Primary Schools = 9	Pest control services done in Primary Schools = 9	Registration of schools for the reading programs.	Purchasing of reading material for the registered schools	As and when required.	As and when required
Provision of efficient Informative Library Services to the Community	To provide training, workshops seminars and imbizo to community members and employees	15 families assisted 1 HIV and AIDS service only - 152 people reached: 1 Women's dialogue – 140 women attended 1 Youth imbizo – 60 youth attended	R 21 200	1 Program for Secondary Schools = 9	Reduction of controlled new HIV infections	Implementation by Council	Traditional Healers Day R 20 000	Hosting of actual event/competition in Libraries R 20 000	Assessment of event and planning for the new financial year
Efficient and effective service delivery.	To provide training, workshops seminars and imbizo to community	Rendering AIDS service only in 33 Council buildings, Initiated 4 awareness campaigns attended	R 50 000	4 events grouping of people eg. Youth - 1, women - 1, men - 1; traditional healers -1 ;	Empowerment, skills development, behavioral change	Women in partnership against HIV and AIDS workshop.	Pest control services done in Schools = 9	Pest control services done R 5 000	Youth outreach R 20 000
Provision of efficient informative Library Services to the community	Promoting Library Services to the public	180 stands inspected and notices served on overgrown private stands	R 23 850	1 Program per quarter to be implemented in line with National Library Calendar	Public awareness that will enhance service	Men in partnership against HIV and AIDS workshop	Pest control services done R 5 000	Workplace information sessions R 30 000	Pest control services done R 5 000
Service delivery	To manage all workers according to calendar	1 Youth imbizo – 60 youth attended	R 120 000	173 stands cleaned.	Decrease in crime and pests due to overgrown stands	National Library week celebrations. March 2009 R 5 982	World Book Day celebrations. April 2009 R 5 982	National Fine Free week. September 2009 R 5 982	Special events at individual libraries.
Library Services to the community	Provision of capacity building to community members and employees	3 video conference presentations – 270 people reached.	R 300 000	42 stands cleaned by contractors. Provide 2 X Internet computers in every Library	Computers to be used for typing documents, internet access and e-mail documents	Engage service provider to purchase necessary software and hardware R 200 000	Link all Libraries through the same network R 100 000	Allow access to the public in all Libraries	Access impact of new service at all Libraries
Service delivery	To provide a service for pauper burials to the community of Randfontein	6 Home based care Mortuary – 10 training sessions conducted – 25 staff members attended.	R 33 072	Pauper burials done as requested by Government Mortuary and attended training	All unknown bodies buried in dignified manner	Procure and appoint service provider. Provide services as and when need arises	Provide services as and when need arises	Provide services as and when need arises	Provide services as and when need arises
Customer Care	To equip staff with necessary skills and training	Sanatorium 180 people reached	R 50 000	25 staff members to receive accredited training	Improve service delivery to the public in all Libraries	Procurement and appointment of Service Providers R 20 000	Actual training of staff through service providers	Actual training of staff through service providers	Evaluate impact of training
HIV and AIDS in the Workplace	To strengthen the workplace programme	World Aids Day Celebration = 4 campaigns per annum reached. VCT: 30 tested.	R 50 000	Steering Committee book. Roll-out and training to be done to educators to be trained.	Decrease in stigmatizing in workplace.	Establishment of Steering Committee.	Training of employees – 50 Informal Food training R 5 000 ECD training R 5 000	Training of employees – 50 Water week R12 500 R10 000	Training of employees – 50 World Environmental Day R10 000
Service delivery	To promote awareness campaign according to National Health Calendar	140 campaigns per annum reached.	R 40 000	Health and Education published and distributed to 12 Peers educators to be done to educators to be trained.	Informed community regarding Environmental Health issues	Arbor Day 14 Peer Educators R10 000 trained. R12 500			

Assistance with poverty alleviation programmes	Provision of soup kitchen	Soup is provided at all 9 clinics and 1 support groups 22468 patients provided with soup.	R100 000	Hunger relief for patients on TB and ARV treatment 9 clinics provided soup.	Prolonged life and healthy society	Procurement and appointment of service provider R 25 000	Procurement and appointment of service provider R 25 000	Procurement and appointment of service provider R 25 000	Procurement and appointment of service provider R 25 000
Provision of Public education to fight the spread of HIV and AIDS	To create HIV and AIDS awareness at ward level .	Ongoing door-to-door education, namely information assimilation, distributing condoms and material 52968. people reached. 20570 households reached.	R 684 200	To reach 30 000 people; 15 000 households with 40 volunteers to do the outreach.	Reduction of new HIV and AIDS infections Well informed public which will lead to behavioral change.	Door-to-door education Payment of stipend R 171 050	Door-to-door education Payment of stipend R 171 050	Door-to-door education Payment of stipend R 171 050	Door-to-door education Payment of stipend R 171 050

Primary Health Care– Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Provision of effective and efficient Primary Health Services	To create awareness about PHC services in Mohlakeng.	Two PHC clinics and MOU operating in Mohlakeng	Provincial funding	70% of population will utilize clinics.	A healthier community	Health promotion at the clinics in Randfontein.	Open day at Mohlakeng Clinic, promoting all services.	Health promotion at the clinics and evaluating the services.	Health promotion at the clinics and evaluating the services
Provision of effective and efficient Primary Health Services	To increase the TB suspect rate. National target is 2 – 10%.	Current rate 1 – 7%	Provincial Budget	Increased TB suspect rate. Greater awareness about TB and increased treatment rate.	A decrease in new TB patients.	Health education and effective and efficient TB services at all clinics.	Health education and effective and efficient TB services at all clinics	A campaign at the dumping site, doing on the spot sputum tests. All clinics to focus on TB during this quarter.	Evaluate the service and continue with effective and efficient TB services at the clinics. Ongoing education and training.
Provision of effective and efficient Primary Health Services	To improve the health status of children under the age of 5 years	All children from birth to six years are visiting clinics	R10 000	Vitamin A campaign to reach 80% of all children under the age of 5 years.	To reach the National target of 80% of children under the age of 5 years. To improve the nutritional status of children under the age of 5 years. To prevent blindness in children.	Volunteers to assist with campaign R 10 000 Promotion al material provided b y Province. Vitamin A capsules provided by the PDOH.	Maintaining of status and continuous health education. Evaluate monthly. No financial implication/	Maintaining of status and continuous health education. Evaluate monthly. No financial implication/	Maintaining of status and continuous health education. Evaluate monthly. No financial implication/
Provision of effective and efficient Primary Health Services	To reduce cervical cancer in women.	National target is 4%. Currently at 4% in Randfontein.	Provincial Budget	4% of women tested for cervical cancer.	More women to live longer and contribute to the life of their relatives	1% of women targeted pap smears and health education at	1% of women targeted pap smears and health education at	1% of women targeted pap smears and health education at	A cervical screening campaign at one of the areas in

					and life in general. Decrease in the number of women with cervical cancer.	all clinics.	all clinics	all clinics.	Randfontein where the coverage is the lowest. Involvement of CANSA and all stakeholders
Customer Care	To purchase uniforms for nurses	Uniform purchased for 19 nurses	R 60 000	Uniforms purchased for 19 nurses	Improvement of nurses' image	Procurement and appointment of service provider	Uniforms purchased		

Social Development– Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Rendering of an efficient and effective early childhood development service	2nd Prototype Early Childhood Development Centre in Mohlakeng	One ECD prototype center	R3m from Department of Social Development	2nd ECD Prototype Centre in Mohlakeng	`Quality Educare for children 0 – 6 years.	Procurement and appointment of service provider R 4 000	Tendering process by PMU in conjunction with Supply Chain. Designs and plans R2m.	Start with building of ECD Prototype Center	Continuation of building. Supervision of construction work by Social Development and PMU.
Service delivery.	Mohlakeng Old Age Home.	One Old Age Home in Mohlakeng	R7m from Department of Social Development.	A comprehensive home for the elderly.	Quality services to the elderly/luncheon clubs	Procurement and appointment of service provider R 4 000	Tendering process by PMU in conjunction with Supply Chain. Designs and plans R 2m	Unfolding of tendering process by PMU and Supply Chain	Starting of construction process and monitoring of process by PMU and Department of Social Development
To develop and assist indigent households and communal groups	Food gardens for indigent households and communal groups	3 communal and homestead garden in partnership with CDW workers and ward councilor.	R 10 000	To establish 16 homestead and 4 communal gardens in Randfontein	To assist community members to start their own gardens	To assist 4 indigent households and 1 communal group with seed to start a garden R 2 500	Increase number of households for gardens to 2 communal and 8 homestead gardens R 2 500	Increase number of households for gardens to 2 communal and 8 homestead gardens R 2 500	Increase number of households for gardens to 2 communal and 8 homestead gardens R 2 500
Service Deli very	Children's rights programme	Children's Rights Advisory Council has been established	R 20 -000	Awareness of Children's Rights and responsibilities	Informed children regarding rights and responsibilities	Outreach programme presented to 2 primary schools in rural areas	Outreach programme to 1 Primary School in Mohlakeng . Celebration	Outreach programme to 1 Primary School in Toekomsrus and 1 in	Outreach programme and Awareness on Child Protection

						R5 000	of National Children's Day. R 6 000	Randfontein R 5 000	Week campaign. R 4 000

SUPPORTING TABLE 1 RECONCILIATION OF IDP & BUDGET - REV Strategic Objective	Action Plan	Preceding Year 2007/08 Audited Actual R'000 A	Current Year 2008/09 Approved Budget R'000 B	 Adjusted Budget R'000 C	 Full Year Forecast R'000 D	Medium Term Revenue and Expenditure Framework Budget Year 2009/10 Budget R'000 E	 Budget Year +1 2010/11 Budget R'000 F	 Budget Year +2 2011/12 Budget R'000 G
Sustainable Services	Water	44,700,463	54,572,241	57,135,863	57,135,863	63,999,802		
Sustainable Services	Electricity	130,942,953	154,094,475	174,860,378	174,860,378	229,768,789	259,413,869	310,219,493
Sustainable Services	Sanitation	29,237,812	19,523,380	19,896,280	19,896,280	25,075,610	27,424,771	30,167,248
Sustainable Services	Health	9,646,571	9,845,472	9,504,173	9,504,173	7,552,780	8,123,382	8,935,720
Sustainable Services	Community	796,562	2,554,000	2,610,211	2,610,211	1,921,941	1,234,134	1,357,547
Infrastructure	Cemeteries	0	700,400	725,400	725,400	790,000	868,000	953,800
Infrastructure	Housing	433,122	932,100	1,332,000	1,332,000	1,694,800	1,861,780	2,068,858
Infrastructure	Public Amenities	0	6,100	6,100	6,100	6,100	6,100	6,100
Good Governance	Financial Management	131,254,920	1,641,000	1,641,000	1,641,000	1,325,000	1,632,500	1,795,750
Good Governance	Human Resources Management	0	400,000	400,000	400,000	683,033	751,377	826,470
Economic Development	Planning and Development	2,930,815	2,210,270	4,204,000	4,204,000	4,447,000	4,616,700	5,078,370
Social Development	Culture & Sport	28,315	43,000	65,000	65,000	82,400	90,640	99,704
Safety & Security	Public Safety	8,448,138	602,000	964,000	964,000	1,060,400	1,166,440	1,283,084
Other	Furniture and Equipment	2,164,014	139,673,821	149,875,304	149,875,304	164,631,267	256,116,961	281,528,171
TOTAL OPERATING REVENUE		**360,583,685**	**386,798,259**	**423,219,709**	**423,219,709**	**503,038,922**	**563,306,654**	**644,320,315**

Column Definitions:

A. The audited actual for 2007/08 as per the audited financial statements. If audit figures are not available for 2007/08, pre audit figures must be provided with a note stating these are pre audit
B. The original budget approved by council for the 2008/09 budget year.
C. The budget for 2008/09 budget year as adjusted by council resolution in terms of section 28 of the MFMA.
D. An estimate of final actual figures (pre audit) for the 2008/09 budget year at the point in time of preparing the budget for the 2009/10 budget year. This may differ from C
E. The amount to be appropriated for the 2009/10 budget year.
F. The indicative projection for 2010/11
G. The indicative projection for 2011/12

Notes:

1. The strategic objectives and action plans listed here are an example only. Each municipality must list their own as per their IDP.
2. Totals agree to totals of Revenue by Source (see Annexure 3, Table 1 - Revenue by Source on page 20)
3. Zeros are used where no amount is applicable

SUPPORTING TABLE 2 RECONCILIATION OF IDP & BUDGET - OPEX		Preceding Year 2007/08	Current Year 2008/09			Medium Term Revenue and Expenditure Framework		
						Budget Year 2009/10	Budget Year +1 2010/11	Budget Year +2 2011/12
		Audited Actual R'000	Approved Budget R'000	Adjusted Budget R'000	Full Year Forecast R'000	Budget R'000	Budget R'000	Budget R'000
Strategic Objective	**Action Plan**	**A**	**B**	**C**	**D**	**E**	**F**	**G**
Sustainable Services	Water	36,180,748	42,486,921	40,809,790	40,809,790	44,631,132	52,025,731	57,212,160
Sustainable Services	Electricity	115,158,574	126,575,714	136,104,624	136,104,624	182,026,270	200,628,855	235,888,134
Sustainable Services	Sanitation	36,786,358	9,313,715	11,256,123	11,256,123	13,119,184	14,941,198	16,340,932
Sustainable Services	Health	9,961,216	13,765,905	13,016,422	13,016,422	11,483,165	12,532,451	13,816,865
Sustainable Services	Community Service	16,117,507	7,822,432	8,533,563	8,533,563	9,254,461	9,123,503	10,060,345
Infrastructure	Roads & Marking	7,130,520	8,290,649	8,717,965	8,717,965	11,441,108	12,847,033	14,399,966
Infrastructure	Cemeteries	0	1,560,305	1,868,304	1,868,304	2,394,092	2,656,727	2,922,200
Infrastructure	Housing	128,764	2,817,514	2,796,868	2,796,868	3,122,354	3,327,537	3,651,291
Infrastructure	Public Amenities/Services	0	10,051,825	10,544,614	10,544,614	12,383,064	13,881,504	15,372,395
Good Governance	Financial Management	42,980,873	29,760,981	40,104,231	40,104,231	43,157,333	47,974,471	52,854,587
Good Governance	Human Resources Management	0	3,795,133	4,410,642	4,410,642	5,384,723	5,432,695	5,943,825
Economic Development	Planning and Development	9,142,067	4,638,832	7,269,750	7,269,750	7,180,524	7,813,447	8,577,831
Social Development	Culture & Sport	1,309,821	1,861,362	2,687,675	2,687,675	3,030,813	3,346,079	3,690,417
Safety & Security	Public Safety	16,708,577	18305903	21,144,965	21,144,965	22,608,228	25,179,147	27,776,577
Other	Furniture and Equipment	35,143,730	105,751,068	113,954,173	113,954,173	131,822,471	149,012,964	163,606,855
TOTAL OPERATING EXPENDITURE		**326,748,755**	**386,798,259**	**423,219,709**	**423,219,709**	**503,038,922**	**560,723,342**	**632,114,380**

Column Definitions:

A. The audited actual for 2007/08 as per the audited financial statements. If audit figures are not available for 2007/08, pre audit figures must be provided with a note stating these are pre audit.
B. The original budget approved by council for the 2008/09 budget year.
C. The budget for 2008/09 budget year as adjusted by council resolution in terms of section 28 of the MFMA.
D. An estimate of final actual figures (pre audit) for the 2008/09 budget year at the point in time of preparing the budget for the 2009/10 budget year. This may differ from C.
E. The amount to be appropriated for the 2009/10 budget year.
F. The indicative projection for 2010/11
G. The indicative projection for 2011/12

Notes:

1. The strategic objectives and action plans listed here are an example only. Each municipality must list their own as per their IDP.
2. Totals agree to totals of Operating Expenditure by Vote (see Annexure 3, Table 2 - Operating Expenditure by Vote on page 23)
3. Zeros are used where no amounts are applicable

SUPPORTING TABLE 3 RECONCILIATION OF IDP & BUDGET - CAPEX Strategic Objective	Action Plan	Preceding Year 2007/8 Audited Actual R'000 A	Current Year 2008/09 Approved Budget R'000 B	 Adjusted Budget R'000 C	 Full Year Forecast R'000 D	Medium Term Revenue and Expenditure Framework Budget Year 2009/10 Budget R'000 E	 Budget Year +1 2010/11 Budget R'000 F	 Budget Year +2 2011/12 Budget R'000 G
Sustainable Services	Water	1,199,152	9,172,000	21,934,500	21,934,500	15,000,000	5,800,000	0
Sustainable Services	Electricity	20,174,770	6,540,000	6,540,000	6,540,000	12,700,000	0	0
Sustainable Services	Waste Management and Sanitation	3,094,711	13,778,900	26,963,576	26,963,576	1,000,000	0	0
Sustainable Services	Health	1,263,306	0	132,000	132,000	0	0	0
Sustainable Services	Community		17,600,000	17,700,000	17,700,000	17,500,000	13,000,000	
Infrastructure	Roads	6,985,883	9,769,465	9,769,465	9,769,465	9,900,000	0	0
Infrastructure	Cemeteries	3,243,518	160,405	160,405	160,405	5,944,900	0	0
Infrastructure	Parks	344,829	0	0	0	1,700,000	0	0
Infrastructure	Equipment	1,890,777	850,000	850,000	850,000	0	0	0
Infrastructure	Office Building	0	3,000,000	5,000,000	5,000,000	1,000,000	0	0
Good Governance	Human Resources Management	0	1,000,000	1,000,000	1,000,000	1,500,000	250,000	250,000
Good Governance	Executive and Council	0	50,000	50,000	50,000	100,000	0	
Economic Development	Planning and Development	0	2,500,000	2,500,000	2,500,000	2,665,300	0	
Social Development	Culture & Sport	0	6,211,200	6,211,200	6,211,200	6,361,200	0	0
Safety & Security	Public Safety	423,603	392,000	392,000	392,000	620,000	0	0
Other	Furniture & Equipment	2,138,566	1,540,000	1,613,004	1,613,004	2,625,000	750,000	750,000
					0			
TOTAL CAPITAL EXPENDITURE		**40,759,115**	**72,563,970**	**100,816,150**	**100,816,150**	**78,616,400**	**19,800,000**	**1,000,000**

Column Definitions:

A. The audited actual for 2007/08 as per the audited financial statements. If audit figures are not available for 2007/08, pre audit figures must be provided with a note stating these are pre audit

B. The original budget approved by council for the 2008/09 budget year.

C. The budget for 2008/09 budget year as adjusted by council resolution in terms of section 28 of the MFMA

D. An estimate of final actual figures (pre audit) for the 2008/09 budget year at the point in time of preparing the budget for the 2008/09 budget year. This may differ from C

E. The amount to be appropriated for the 2009/10 budget year

F. The indicative projection for 2010/11

G. The indicative projection for 2011/12

Notes:

1. The strategic objectives and action plans listed here are an example only. Each municipality must list their own as per their own IDP
2. Totals agree to totals of Capital Expenditure by Vote (see Annexure 3, Table 3 - Capital Expenditure by Vote on page 26
3. Zeros are used where no amounts are applicable

SUPPORTING TABLE 4 INVESTMENT PARTICULARS BY TYPE	Preceding Year 2007/08	Current Year 2008/09			Medium Term Revenue and Expenditure Framework		
					Budget Year 2009/10	Budget Year +1 2010/11	Budget Year +2 2011/12
	Audited Actual R'000 A	Approved Budget R'000 B	Adjusted Budget R'000 C	Full Year Forecast R'000 D	Budget R'000 E	Budget R'000 F	Budget R'000 G
Investment Type							
Securities - National Government							
ZERO COUPON BONDS	7440001	0	0	0	0	0	0
Deposits - Banks							
Deposits - Public Investment Commissioners							
Deposits - Corporation for Public Deposits							
Bankers Acceptance Certificates							
Negotiable Certificate of Deposit - Banks							
Guaranteed Endowment Policies (sinking funds)							
Repurchase Agreements - Banks							
Municipal Bonds							
TOTAL INVESTMENTS							

Column Definitions:

A. The audited actual for 2007/08 as per the audited financial statements. If audit figures are not available for 2007/08, pre audit figures must be provided with a note stating these are pre audit
B. The original budget approved by council for the 2008/09 budget year.
C. The budget for 2008/09 budget year as adjusted by council resolution in terms of section 28 of the MFMA.
D. An estimate of final actual figures (pre audit) for the 2008/09 budget year at the point in time of preparing the budget for the 2009/10 budget year. This may differ from C
E. The amount to be appropriated for the 2009/10 budget year.
F. The indicative projection for 2010/11
G. The indicative projection for 2011/12

Notes:

1. The investment types listed are set out as per the municipal investment regulations posted on the NT web site (www.treasury.gov.za/mfma)
2. List additional types if the list above is incomplete. **Do not use "Other"**
3. Zeros are used where no amounts are applicable

SUPPORTING TABLE 4a INVESTMENT PARTICULARS BY MATURITY	Period of Investment	Type of Investment	Expiry date of Investment	Monetary Value R'000	Interest to be Realised R'000
Name of Institution / Investment ID StanLib	20 Years	Zero Coupon Bond	07 June 2018	2000	7,933

Notes:
List each investment by name of institution and investment identification number unique to that investment

SUPPORTING TABLE 6 NEW BORROWING	Preceding Year 2004/05	Current Year 2005/06			Medium Term Revenue and Expenditure Framework		
					Budget Year 2006/07	Budget Year +1 2007/08	Budget Year +2 2008/09
	Audited Actual R'000 A	Approved Budget R'000 B	Adjusted Budget R'000 C	Full Year Forecast R'000 D	Budget R'000 E	Budget R'000 F	Budget R'000 G
NEW BORROWING							

Column Definitions:

A. The audited actual for 2004/05 as per the audited financial statements. If audit figures are not available for 2004/05, pre audit figures must be provided with a note stating these are pre audit.
B. The original budget approved by council for the 2005/06 budget year.
C. The budget for 2005/06 budget year as adjusted by council resolution in terms of section 28 of the MFMA.
D. An estimate of final actual figures (pre audit) for the 2005/06 budget year at the point in time of preparing the budget for the 2006/07 budget year. This may differ from C.
E. The amount to be appropriated for the 2006/07 budget year.
F. The indicative projection for 2007/08
G. The indicative projection for 2008/09

Notes:

Use separate line for each new borrowing

SUPPORTING TABLE 7 GRANT ALLOCATIONS	Preceding Year 2004/05	Current Year 2005/06			Medium Term Revenue and Expenditure Framework		
					Budget Year 2006/07	Budget Year +1 2007/08	Budget Year +2 2008/09
	Audited Actual R'000 A	Approved Budget R'000 B	Adjusted Budget R'000 C	Full Year Forecast R'000 D	Budget R'000 E	Budget R'000 F	Budget R'000 G
Allocations to Other Municipalities[1] 1. 2. 3. etc							
TOTAL ALLOCATIONS TO MUNICIPALITIES							
Allocations to Entities & Other External Mechanisms[2] 1. 2. 3. etc							
TOTAL ALLOCATIONS TO ENTITIES ETC							
Allocations to Other Organs of State[3] 1. 2. 3. etc							
TOTAL ALLOCATIONS TO OTHER ORGANS OF STATE							
Allocations to Other Organisations[4] 1. 2. 3. etc							
TOTAL ALLOCATIONS TO OTHER ORGANISATIONS							

Column Definitions:

A. The audited actual for 2004/05 as per the audited financial statements. If audit figures are not available for 2004/05, pre audit figures must be provided with a note stating these are pre audit.
B. The original budget approved by council for the 2005/06 budget year.
C. The budget for 2005/06 budget year as adjusted by council resolution in terms of section 28 of the MFMA.
D. An estimate of final actual figures (pre audit) for the 2005/06 budget year at the point in time of preparing the budget for the 2006/07 budget year. This may differ from C.
E. The amount to be appropriated for the 2006/07 budget year.
F. The indicative projection for 2007/08
G. The indicative projection for 2008/09

Notes:

1. Listed by municipal name and demarcation code of the recipient municipality
2. List by name of entity etc
3. List by name of organ of state
4. List by name of other organisation

SUPPORTING TABLE 8 DISCLOSURE OF SALARIES, ALLOWANCES & BENEFITS	Salary Rand ('000) pa	Social Contributions[4] Rand ('000) pa	Allowances Rand ('000) pa	Performance Bonuses Rand ('000) pa	Total Package Rand ('000) pa
Councillors					
List each political office bearer[3] by designation					0
Mayor	639,048				639,048
Speaker	500,465				500,465
Provide a total for all other councillors			8,479,565		8,479,565
					0
Officials of the Municipality					0
					0
Municipal Manager (MM)	952,000			127,500	952,000
					0
Chief Finance Officer	840,000			112,500	840,000
					0
List each senior manager reporting to MM by designation	3,510,080			526,512	3,510,080
					0
List each official with package >= senior manager by designation	12,687,539			1,903,131	12,687,539
					0
A Heading for Each Entity[5]					0
					0
List each member of board by designation					0
					0
Chief Executive Officer (CEO)					0
					0
List each senior manager reporting to CEO by designation					0
TOTAL COST OF REMUNERATION TO MUNICIPALITY	**19,129,132**	**0**	**8,479,565**	**2,669,643**	**27,608,697**

Notes:
1. Total package must equal the total cost to the municipality.
2. If benefits in kind are provided (e.g. provision of living quarters) the full market value must be shown as the cost to the municipality
3. Political office bearer is defined in MFMA s 1: speaker, executive mayor, deputy executive mayor, member of executive committee mayor, deputy mayor, member of mayoral committee, the councillor designated to exercise powers and duties of mayor (MFMA s 57)
4. Social contributions include pensions, medical aid, etc
5. List each entity where municipality has an interest and state percentage ownership and control

SUPPORTING TABLE 8a	Preceding Year 2007/08	Current Year 2008/09			Medium Term Revenue and Expenditure Framework		
					Budget Year 2009/10	Budget Year +1 2010/11	Budget Year +2 2011/2012
SUMMARY OF TOTAL SALARIES, WAGES, ALLOWANCES etc	Audited Actual	Approved Budget	Adjusted Budget	Full Year Forecast	Budget	Budget	Budget
	A	B	C	D	E	F	G
Councillors (Political Office Bearers plus Other)							
Basic Salaries	5,822,625	6,119,532	6,119,532	6,119,532	6,989,752	7,688,727	8,457,600
Pension Contributions	0				0	0	0
Medical Aid Contributions	0				0	0	0
Allowances	2,130,765	3,067,777	2,796,561	2,796,561	2,903,191	3,193,511	3,512,861
Sub Total - Councillors	**7,953,390**	**9,187,309**	**8,916,093**	**8,916,093**	**9,892,943**	**10,882,238**	**11,970,461**
Senior Managers of the Municipality (s 57 of Systems Act)							
Basic Salaries	2,557,375	3,937,635	4,048,933	4,048,933	5,260,080	5,832,288	6,415,517
Pension Contributions	0	0	0	0	0	0	0
Entertainment	0	17,000	17,000	17,000	30,000	33,000	36,300
Allowances	298,873	0	0	0	0	0	0
Performance Bonus	6,753	562,175	454,892	454,892	593,590	655,199	720,719
Sub Total - Senior Managers of Municipality	**2,863,001**	**4,516,810**	**4,520,825**	**4,520,825**	**5,883,670**	**6,520,487**	**7,172,536**
Other Municipal Staff							
Basic Salaries	65,979,628	73,066,687	75,454,131	75,454,131	94,614,334	101,822,947	112,455,179
Pension Contributions	16,416,506	13,282,457	13,390,238	13,390,238	15,430,835	16,982,606	18,690,596
Medical Aid Contributions	0	6,372,827	6,559,587	6,559,587	6,962,154	7,658,369	8,424,206
Other Allowances	5,202,451	20,020,921	19,674,819	19,674,819	22,062,709	29,680,930	32,514,737
Overtime	5,966,344	3,775,000	6,011,990	6,011,990	3,533,358	6,606,883	7,059,791
Sub Total - Other Municipal Staff	**93,564,929**	**116,517,892**	**121,090,765**	**121,090,765**	**142,603,390**	**162,751,735**	**179,144,509**
Board Members of Entities							
Basic Salaries	0	0	0	0	0	0	0
Pension Contributions	0	0	0	0	0	0	0
Medical Aid Contributions	0	0	0	0	0	0	0
Allowances	0	0	0	0	0	0	0
Board Fees	0	0	0	0	0	0	0
Sub Total - Board Members of Entities	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Senior Managers of Entities							
Basic Salaries	0	0	0	0	0	0	0
Pension Contributions	0	0	0	0	0	0	0
Medical Aid Contributions	0	0	0	0	0	0	0
Allowances	0	0	0	0	0	0	0
Performance Bonus	0	0	0	0	0	0	0
Sub Total - Senior Managers of Entities	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Other Staff of Entities							
Basic Salaries	0	0	0	0	0	0	0
Pension Contributions	0	0	0	0	0	0	0
Medical Aid Contributions	0	0	0	0	0	0	0
Allowances	0	0	0	0	0	0	0
Overtime	0	0	0	0	0	0	0
Performance Bonus	0	0	0	0	0	0	0
Sub Total - Other Staff of Entities	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL EMPLOYEE COSTS	**104,381,320**	**130,222,011**	**134,527,683**	**134,527,683**	**158,380,003**	**180,154,460**	**198,287,506**

Column Definitions:

A. The audited actual for 2007/08 as per the audited financial statements. If audit figures are not available for 2007/08, pre audit figures must be provided with a note stating these are pre audit.

B. The original budget approved by council for the 2008/09 budget year.

C. The budget for 2008/09 budget year as adjusted by council resolution in terms of section 28 of the MFMA.

D. An estimate of final actual figures (pre audit) for the 2008/09 budget year at the point in time of preparing the budget for the 2008/09 budget year. This may differ from C.

E. The amount to be appropriated for the 2009/10 budget year.

F. The indicative projection for 2010/11

G. The indicative projection for 2011/12

SUPPORTING TABLE 8b SUMMARY OF PERSONNEL NUMBERS (Full Time Equivalent)	Preceding Year 2007/08	Current Year 2008/09			Medium Term Revenue and Expenditure Framework		
					Budget Year 2009/10	Budget Year +1 2010/11	Budget Year +2 2011/12
	Audited Actual No. A	Approved Budget No. B	Adjusted Budget No. C	Full Year Forecast No. D	Budget No. E	No. F	Budget No. G
Municipality							
Councillors (Political Office Bearers plus Other)							
Senior Managers including Municipal Manager (s 57 of Systems Act)							
Other Managers							
Technical / Professional Staff							
Other Staff (clerical, labourers etc)							
Sub Total - Municipality	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Entities							
Board Members							
Senior Managers including CEO							
Other Managers							
Technical / Professional Staff							
Other Staff (clerical, labourers etc)							
Sub Total - Entities							
TOTAL PERSONNEL NUMBERS	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Column Definitions:

A. The audited actual for 2007/08 as per the audited financial statements. If audit figures are not available for 2007/08, pre audit figures must be provided with a note stating these are pre audit.
B. The numbers as per the original budget approved by council for the 2008/09 budget year.
C. The budget for 2008/09 budget year as adjusted by council resolution in terms of section 28 of the MFMA.
D. An estimate of final actual figures (pre audit) for the 2008/09 budget year at the point in time of preparing the budget for the 2008/09 budget year. This may differ from C.
E. The number to be included in the 2008/09 approved budget.
F. The indicative projection for 2009/10
G. The indicative projection for 2010/11

Notes:

1. Full Time Equivalent (FTE). E.g. One full time person = 1FTE. A person working half time (say 4 hours out of 8) = 0.5FTE.

SUPPORTING TABLE 10 ANNUAL MEASURABLE PERFORMANCE OBJECTIVES	Unit of Measurement	Annual Target 2008/09
Department - Municipal Managers Office		
Vote: Executive and Council		
Budget consultation meetings held	No. of meetings	12
Produce municipal booklet	Booklet produced in Sept	1
Performance agreements and contracts signed	No. of contracts signed on time	6
General ward meetings per ward	No. of meetings	4
etc		
Department - Corporate Services		
Vote: Finance & Administration		
Employee reward system developed	Completed in November	1
Job descriptions developed for all staff	Completed	1
etc		
Department - Planning and Development		
Vote: Planning & Development		
City plan reviewed and published	Completed in October	1
Building inspections conducted	No. of building inspections	500
etc		
Department - Community Services		
Vote: Community & Social Services		
New libraries built	No. of new libraries built	1
etc		
Department - Technical Services		
Vote: Electricity		
New Electricity connections	No. of new electricity connections	4000
Percentage of HH that meet agreed service levels	HH achieving agreed levels / total	95%
Percentage of HH that meet agreed service standards	HH achieving agreed stds / total	100%
Percentage of electricity losses	KW billed / KW used by muni	15
Employment through job creation schemes	No. temporary jobs created	200
Employment through job creation schemes	No. permanent jobs created	50
Vote: Water		
New Water connections	No. of new water connections	2000
Percentage of water losses	KL Billed / KL used by muni	20
Percentage of HH that meet agreed service levels	HH achieving agreed levels / total	95%
Percentage of HH that meet agreed service standards	HH achieving agreed stds / total	100%
Vote: Road Transport		
km of new road for prev unserviced areas	No. of kilometres	400
etc		
Vote: Waster Management		
Percentage of HH with no rubbish disposal	No. of HH without / total HH	15%
Vote: Waste Water management		
Percentage of HH with no toilet provision	No. of HH without / total HH	12%
Department - Chief Finance Officer		
Vote: Finance & Administration		
Percentage of property valuations disputed	No. disputed / total No.	10%
Percentage of creditors payments on time	No. Paid on Time / total No.	100%
etc		

Notes:

1. The format of Department / Vote is an example only. Municipalities may show GFS / Department.
2. The departments are examples only and municipalities should use their own departments or votes

TABLE 11	Preceding Year 2007/08	Current Year 2008/09			Medium Term Revenue and Expenditure Framework		
					Budget Year 2009/10	Budget Year +1 2010/11	Budget Year +2 2011/12
CAPITAL EXPENDITURE BY CATEGORY	Audited Actual R'000 A	Approved Budget R'000 B	Adjusted Budget R'000 C	Full Year Forecast R'000 D	Budget R'000 E	Budget R'000 F	Budget R'000 G
INFRASTRUCTURE & PMU	**36,096,044**	**42,420,770**	**70,367,946**	**70,367,946**	**45,544,900**	**5,800,000**	**0**
Land and Buildings		3,000,000	5,000,000	5,000,000	1,000,000		
Roads, pavements, bridges and stormwater	6,394,834	9,769,465	9,769,465	9,769,465	9,900,000		
Water Mains and Reservoirs	2,622,789	9,172,000	21,934,500	21,934,500	15,000,000	5,800,000	
Car parks, bud terminals and taxi ranks			0	0			
Electricity	20,959,490	6,540,000	6,540,000	6,540,000	12,700,000		
Sewerage purification and reticulation	2,875,413	13,778,900	26,963,576	26,963,576	1,000,000		
Housing			0	0			
Street lighting			0	0			
Refuse sights	0		0	0			
Cemetries	3,243,518	160,405	160,405	160,405	5,944,900		
Other	0		0	0			
COMMUNITY	**1,608,135**	**23,811,200**	**24,043,200**	**24,043,200**	**25,561,200**	**13,000,000**	**0**
Establishment of parks & gardens	0				1,700,000		
Sportsfields	344,829	6,211,200	6,211,200	6,211,200	6,361,200	0	0
Community Facilities	1,263,306	17,600,000	17,700,000	17,700,000	17,500,000	13,000,000	0
Libraries		0		0	0	0	0
Clinics	0	0	132,000	132,000	0	0	0
Museums & art galleries	0	0	0	0	0	0	0
Other	0	0	0	0			
		0				0	
HERITAGE ASSETS	**0**	0	**0**	**0**	**0**	**0**	**0**
		0					
INVESTMENT PROPERTIES	**0**	0	**0**	**0**	**0**	**0**	**0**
		0					
OTHER ASSETS	**3,054,936**	**6,332,000**	**6,405,004**	**6,405,004**	**7,510,300**	**1,000,000**	**1,000,000**
Other motor vehicles	0	0	0	0	0	0	0
Plant & equipment		850,000	850,000	850,000	0	0	0
Furniture and Equipment	104,351	1,540,000	1,613,004	1,613,004	2,625,000	750,000	750,000
Human Resource Management	0	1,000,000	1,000,000	1,000,000	1,500,000	250,000	250,000
Executive and Council	0	50,000	50,000	50,000	100,000	0	0
Planing and Development	0	2,500,000	2,500,000	2,500,000	2,665,300	0	0
Public Safety		392,000	392,000	392,000	620,000	0	0
Other	2,950,585	0	0	0	0	0	0
SPECIALISED VEHICLES	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL CAPITAL EXPENDITURE[1]	**40,759,115**	**72,563,970**	**100,816,150**	**100,816,150**	**78,616,400**	**19,800,000**	**1,000,000**

Column Definitions:

A. The audited actual for 2007/08 as per the audited financial statements. If audit figures are not available for 2007/08, pre audit figures must be provided with a note stating these are pre audit.
B. The original budget approved by council for the 2008/09 budget year.
C. The budget for 2008/09 budget year as adjusted by council resolution in terms of section 28 of the MFMA.
D. An estimate of final actual figures (pre audit) for the 2008/09 budget year at the point in time of preparing the budget for the 2008/09 budget year. This may differ from C.
E. The amount to be appropriated for the 2009/10 budget year.
F. The indicative projection for 2010/11
G. The indicative projection for 2011/12

Notes:

1. Total Capital Expenditure agrees to Total Funding. See Annexure 3 table 3 on page 26 and table 4 on page 29.
2. The categories listed are consistent with the latest accounting standards
3. Zeros are used where no amounts are applicable

SCHEDULE 4 CAPITAL FUNDING BY SOURCE	Preceding Year 2007/08	Current Year 2008/09			Medium Term Revenue and Expenditure Framework		
					Budget Year 2009/10	Budget Year +1 2010/11	Budget Year +2 2011/12
	Audited Actual R'000 A	Approved Budget R'000 B	Adjusted Budget R'000 C	Full Year Forecast R'000 D	Budget R'000 E	Budget R'000 F	Budget R'000 G
National Government							
Amounts allocated / gazetted for that year	6,091,085	25,805,870	49,507,822	49,507,822	21,753,800	5,800,000	
Amounts carried over from previous years							
Total Grants & Subsidies - National Government	**6,091,085**	**25,805,870**	**49,507,822**	**49,507,822**	**21,753,800**	**5,800,000**	
Provincial Government							
Amounts allocated / gazetted for that year	1,608,135	20,100,000	20,385,004	20,385,004	20,566,600	13,000,000	0
Amounts carried over from previous years							
Total Grants & Subsidies - Provincial Government	**1,608,135**	**20,100,000**	**20,385,004**	**20,385,004**	**20,566,600**	**13,000,000**	**0**
District Municipality							
Amounts allocated for that year		3,600,000	3,600,000	3,600,000		0	0
Amounts carried over from previous years							
Total Grants & Subsidies - District Municipalities	**0**	**3,600,000**	**3,600,000**	**3,600,000**	**0**	**0**	**0**
Total Government Grants & Subsidies	7,699,220	49,505,870	73,492,826	73,492,826	42,320,400	18,800,000	0
Public Contributions & Donations	17,791,266						
Accumulated Surplus (Own Funds)	15,268,629	23,058,000	27,323,324	27,323,324	35,796,000	1,000,000	1,000,000
External Loans		0	0	0	0	0	0
TOTAL FUNDING OF CAPITAL EXPENDITURE[3]	**40,759,115**	**72,563,870**	**100,816,150**	**100,816,150**	**78,116,400**	**19,800,000**	**1,000,000**

Column Definitions:

A. The audited actual for 2007/08 as per the audited financial statements. If audit figures are not available for 2007/08, pre audit figures must be provided with a note stating these are pre audit
B. The original budget approved by council for the 2008/09 budget year.
C. The budget for 2008/09 budget year as adjusted by council resolution in terms of section 28 of the MFMA.
D. An estimate of final actual figures (pre audit) for the 2008/09 budget year at the point in time of preparing the budget for the 2008/09 budget year. This may differ from C
E. The amount to be appropriated for the 2009/10 budget year.
F. The indicative projection for 2010/11
G. The indicative projection for 2011/12

Notes:

1. All municipalities must follow the format above for standardisation.
2. Use Zero (0) where no amount is applicable.
3. Total Capital Expenditure agrees to Total Funding
4. See example tables and charts provided in Annexure 3 (Table 4 and related charts - pages 29 & 30)

SUPPORTING TABLE 9 MONTHLY CASH FLOWS	July 2009	August 2009	September 2009	October 2009	November 2009	December 2009	January 2010	February 2010	March 2010	April 2010	May 2010	June 2010	Full Year 2009/10
Cash Operating Receipts by Source													
Opening Balance	35,120,541	64,378,666	67,265,895	69,546,068	63,817,964	75,208,580	67,632,937	53,214,125	40,094,295	40,677,932	39,093,957	37,761,560	
Property rates	5,948,830	6,058,993	6,499,647	6,169,157	6,389,484	7,050,465	6,279,320	7,050,465	6,389,484	6,389,484	6,609,811	6,695,000	**77,530,138**
Service charges - electricity	25,746,503	22,528,190	20,516,745	18,103,010	16,091,565	15,286,986	14,482,408	15,286,986	16,292,709	17,298,432	17,222,802	21,120,178	**219,976,515**
Service charges - water	3,995,351	4,223,657	4,794,422	4,908,575	5,164,277	5,303,544	4,949,670	4,794,422	4,144,182	4,109,504	3,881,199	3,881,199	**54,150,000**
Service charges - sanitation	1,682,131	1,643,905	1,614,584	1,671,377	1,663,373	1,642,329	1,653,120	1,643,917	1,664,161	1,647,810	1,632,889	1,689,533	**19,849,130**
Service charges - refuse	1,575,759	1,584,925	1,633,692	1,584,925	1,609,309	1,597,117	1,609,309	1,610,528	1,585,535	1,616,646	1,609,309	1,560,542	**19,177,597**
Service charges - other	712,798	712,798	712,798	712,798	712,798	712,798	712,798	712,798	712,798	712,798	712,798	712,799	**8,553,572**
Rental of facilities and equipment	261,758	261,758	261,758	261,758	261,758	261,758	261,758	261,758	261,758	261,758	261,758	261,758	**3,141,100**
Interest earned - external investments	699,905	700,832	701,296	701,759	701,991	702,455	705,699	706,626	708,249	716,824	759,930	769,432	**8,575,000**
Interest earned - outstanding debtors	482,000	493,333	506,667	496,667	489,333	493,333	482,867	506,667	506,667	510,000	505,800	526,667	**6,000,000**
Licenses and permits	641,666	641,666	641,666	641,666	641,666	641,666	641,666	641,666	641,666	641,666	641,666	641,675	**7,700,000**
Fines	137,458	137,458	137,458	137,458	137,458	137,458	137,458	137,458	137,458	137,458	137,458	137,458	**1,649,500**
General Income	717,280	717,280	717,280	717,280	717,280	717,280	717,280	717,280	717,280	717,280	717,280	717,294	**8,607,375**
Government Grants & Subsidies	25,026,173	1,621,477	871,477	871,477	19,595,234	871,477	871,477	871,477	14,914,295	871,477	871,477	871,477	**68,128,995**
Interest Paid	0	0	0	0	0	0	0	0	0	0	0	0	
Total Operating Cash Receipts by Source	**102,748,154**	**105,704,939**	**106,875,386**	**106,523,975**	**117,993,490**	**110,627,246**	**101,137,766**	**88,156,173**	**88,770,536**	**76,309,069**	**74,658,133**	**77,346,574**	**503,038,922**
Other Cash Receipts by Source													
Grants - Capital	3,735,033	3,735,033	3,735,033	3,735,033	3,735,033	3,735,033	3,735,033	3,735,033	3,735,033	3,735,033	3,735,033	3,735,033	**44,820,400**
Total Cash Receipts by Source	**106,483,187**	**109,439,973**	**110,610,419**	**110,259,009**	**121,728,523**	**114,362,279**	**104,872,800**	**91,891,206**	**92,505,569**	**80,044,102**	**78,393,166**	**81,081,607**	**547,859,322**
Cash Operating Payments by Type													
Employee related costs	12,658,181	12,374,442	12,330,060	12,273,965	12,206,159	12,600,669	12,129,723	12,206,159	12,570,741	12,452,789	12,329,443	12,354,730	**148,487,060**
Remuneration of Councillors	824,412	824,412	824,412	824,412	824,412	824,412	824,412	824,412	824,412	824,412	824,412	824,412	**9,892,943**
General Costs	12,974,815	12,974,815	12,974,815	12,974,815	12,974,815	12,974,815	12,974,815	12,974,815	12,974,815	12,974,815	12,974,815	12,974,815	**155,697,784**
Repairs and maintenance	1,427,783	1,427,783	1,427,783	1,427,783	1,427,783	1,427,783	1,427,783	1,427,783	1,427,783	1,427,783	1,427,783	1,427,793	**17,133,403**
Bulk purchases - Electricity	12,469,973	12,323,267	11,149,623	10,856,212	11,002,917	10,709,506	10,416,095	10,562,801	10,562,801	11,002,917	11,677,763	13,946,124	**136,680,000**
Bulk purchases - Water	2,274,304	2,274,304	2,382,604	2,707,505	2,707,505	2,815,805	2,816,347	2,750,825	2,447,585	2,534,225	2,664,185	2,678,806	**31,054,000**
Contracted services (lease costs)	243,258	243,258	243,258	243,258	243,258	243,258	243,258	243,258	243,258	243,258	243,258	243,266	**2,919,102**
Recoverable Works	97,885	97,885	97,885	97,885	97,885	97,885	97,885	97,885	97,885	97,885	97,885	97,893	**1,174,630**
Cash Operating Payments by Type	**42,970,611**	**42,540,166**	**41,430,440**	**41,405,835**	**41,484,734**	**41,694,133**	**40,930,317**	**41,087,937**	**41,149,279**	**41,558,084**	**42,239,544**	**44,547,840**	**503,038,922**
Other Cash Payments by Type													
Capital Expenditure	2,160,341	2,660,341	2,660,341	8,061,640	8,061,640	8,061,640	13,754,788	13,735,404	13,704,788	2,418,492	1,418,492	1,918,492	**78,616,400**
Loans repaid	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	**3,600,000**
Total Cash Payments by Type	**45,430,952**	**45,500,507**	**44,390,781**	**49,767,475**	**49,846,374**	**50,055,773**	**54,985,105**	**55,123,341**	**55,154,067**	**44,276,576**	**43,958,036**	**46,766,332**	**585,255,322**
Less Non Cash Items													
Depreciation	708,636	708,636	708,636	708,636	708,636	708,636	708,636	708,636	708,636	708,636	708,636	708,636	**8,503,635**
Working Capital Provision	2,617,794	2,617,794	2,617,794	2,617,794	2,617,794	2,617,794	2,617,794	2,617,794	2,617,794	2,617,794	2,617,794	2,617,794	**31,413,525**
Total Cash Payments by Type	**3,326,430**	**3,326,430**	**3,326,430**	**3,326,430**	**3,326,430**	**3,326,430**	**3,326,430**	**3,326,430**	**3,326,430**	**3,326,430**	**3,326,430**	**3,326,430**	**39,917,160**
Total Cash Payments	**42,104,522**	**42,174,077**	**41,064,351**	**46,441,045**	**46,519,944**	**46,729,343**	**51,658,675**	**51,796,911**	**51,827,637**	**40,950,146**	**40,631,606**	**43,439,902**	**545,338,162**
NET INCREASE / (DECREASE) IN CASH & INVESTMENTS	**64,378,666**	**67,265,895**	**69,546,068**	**63,817,964**	**75,208,580**	**67,632,937**	**53,214,125**	**40,094,295**	**40,677,932**	**39,093,957**	**37,761,560**	**37,641,705**	**2,521,160**

Assurance Services – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Effective and Efficient Service delivery	To prepare an updated Audit Committee Charter and Internal Audit Charter	Approved outdated charters		Approved Charters by Audit Committee and adoption by Council	Creation of efficient, effective and accountable administration	Submission of the Charters to Audit Committee and Council for approval	Adherence and Implementation of the audit charter		
	To prepare and execute a risk – based annual plan	Approved audit plan for 08/09 effectively audited 60%		A prepared, submitted and approved risk-based audit plan	Improved system of internal controls, risk management and governance	Submission of the plan to Audit Committee for approval	30% of the audit conducted	60% of the audit conducted	90% of the audit conducted Submission of the plan to AC for approval
	To assist RLM accomplish its objectives	0%		PMS Report with Internal Audit comments	Improved Performance Management System	Verification of PMS quarterly report	Verification of PMS quarterly report	Verification of PMS quarterly report	Verification of PMS quarterly report
	Monitoring of management action plans	60 % of the management letter handled		100% Follow-up report on all prior year audit findings	Moving towards clean audit	Conducting follow up on the implementation of recommendations by auditors	Conducting follow up on the implementation of recommendations by auditors	Conducting follow up on the implementation of recommendations by auditors	Conducting follow up on the implementation of recommendations by auditors

Assurance Services – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Effective and Efficient Service delivery	To ensure performance of all assurance services staff in accordance with agreed procedures	0%		Targets met as per agreed upon procedures	Conducive and productive work environment. Sustainable future projects within the unit.	Audit all projects at 100 % level.			
	To ensure value adding to RLM Management	Quarterly reports submitted to the Audit committee		70 % rating by the management	Moving towards clean audit	Follow up on AG's and internal audit findings			70 % rate achieved
	To ensure effective risk management mechanism are in place	Risk management registers in place.		Evidence of review for performance on projects performed per staff members (Performance reports)	Sustainable current projects Reduction of risk in the departments	Sustainable audits conducted by the internal audit section. 100 % audit conducted on all departments. Submission of risk register to risk committee Roll-out fraud prevention plan.			

Human Resources – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Creating a democratic and an accountable government	To ensure effective human resources management and development	2009/10 WSP has been finalized is to be submitted to LGSETA		Training provided in terms of 2009/10 WSP	100% implementation of the Training Programme in terms of WSP	• Annual training programme developed • Start with training as per WSP • Establish training committees	• Continue with training as per programme • Training committee meeting	• Continue with training programme. • Consolidate training needs. • Submit needs to LLF. •	• Compile 09/10 training report and submit to LGSETA. • 1st draft 10/11 WSP developed and submitted to LGSETA.
	To implement learnerships, internships and ABET	ABET Programme LGSETA identified programmes		The % on the implementation of all internal & external learnerships and internships	Skilful and literate cohorts	• Roll-out internship & ABET programme subject to budget provision • Liaise with LGSETA on funding learnerships	• Start with Learnerships • Facilitate ABET. • On-going facilitation of learnerships		Facilitation. Report compilation on ABET and other programmes
	To develop OHS systems & process	Risk assessment reports per workstations have been developed	R350 000	• OHS adhere to • OHS manual implemented • Quarterly inspections done	Reduction in the number of incidents	• OHS policy & manual tabled at council for approval • Train reps on Safety	• Effect the corrective measures in terms of the risk Assessment • Health & safety meeting • Generate a report on the level of compliance and incidents • Conduct inspections • Compile a final report for the financial year		
	To procure protective / safety clothing for employees		R318 000	Employees provided with safe working clothes	Reduction in the number of incidents	Develop specifications and call for quotations and appoint	Delivery and distribution of safety clothes	Initiate actions to procure more safety clothes for 2010/2011 financial year	
	To operationalize EAP Policy.	Employee Assistance Policy has been developed • Budget provision made for the appointment of the EAP Coordinator	R 300 000	• Improvement on assistance rendered on the welfare of employees. • Comprehensive EAP Programme developed within the budget	Improved well being of employees	Appointment of the EAP Coordinator	Development of the EAP and Programme	Implementation of EAP policy and programme.	Implementation of EAP Policy and Programme and impact assessment and reporting.

Human Resources – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Creating a democratic and an accountable government	To provide employees with study assistance	• Lack of study assistance (career oriented) for employees. • Budget Provision has been made for employee study assistance.	R600 000	Study assistance provided to employees who meet the requirements and in line with the council policy.	An improved work ethic and higher literacy rate	Study assistance policy finalized and submitted to council for approval. Study assistance adjudication committee established.	Invite employees to apply to apply for study assistance, Screening of applicants for study assistance.	Approval of candidates for study assistance .	Monitor and evaluate provision of study assistance to employees.
	To do an audit on employee information and keep updated records.	• Lack of proper records for staff in the entire Municipality	(Internal)	Employee files opened and updated	An audit query free system	50% employment contracts for employees developed and signed. 50% Employee records updated.	80% employee contracts developed and signed. 80% employee records updated.	100% employee contracts developed and signed. 100% employee records updated.	Ongoing development and management of employee contracts and records.
	To develop policies and procedure manuals that will give effect to organizational culture and consolidate into a hand book.	Draft HR Policy Handbook has been developed.	(Internal) HR Manager	Policies and procedure manuals developed and Approved by council	Majority of employees aware and literate of policies of the organization	First Draft HR Policy Handbook approved and adopted by Council. 20% second draft of HR Policies developed	Induction of employees on the first HR policies. 100% second draft HR Policies developed and approved by council	Continue the induction of employees on all HR Policies	Assess the impact of Policy in the light of good management and governance Policy Review if need be.
	Facilitate institutional transformation. Leads to a conducive organizational culture.	Plans for Organizational and Institutional Development are underway.	(Internal) HR Manager	All Positions JDs developed in line with Task Format. .	Employees work diligently as they are properly designed	30% JDs reviewed and complying with Tasks Format	70% JDs reviewed and complying with Tasks Format	100% JDs reviewed and complying with Tasks Format	All Post JDs submitted to PJEC for evaluation and Job Grading.

Human Resources – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Creating a democratic and an accountable government	To ensure adequate filling of posts for effective service delivery.	100% no. of prioritized vacancies filled in line with the approved budget and organizational structure	(Internal) HR Manager HR Officer Recruitment to be appointed	Staff Provisioning	An efficient and effective fully staffed organization.	20 % of prioritized & funded vacancies filled in line with the approved budget and organizational structure.	40% of prioritized vacancies filled.	80% of prioritized vacancies filled as per the budget and organizational structure.	Report on all vacancies filled in the year.
	To underpin factors that lead to ineffective organization performance and goal achievement.	Sourcing of funds for the purpose of conducting Organizational culture survey.	(Internal) HR Manager	Conduct organizational culture survey in order to determine underlying challenges and interventions required to address those challenges.		Conduct needs assessment for a organizational culture survey, including the qualifications audit.	Develop Proposal and submit to stakeholder (DBSA, DLG) in order to source funds.	Follow-up and liaise with donor stakeholder on the approval of proposal.	Funding available subject to approval by donor stakeholder.
	To develop new 5 year EE Plan (2009 – 2014)	Existing 5year (2004– 2009) EE Plan is being be reviewed	Internal) HR Manager; Personnel Officer Admin. Personnel Officer Recruitment	Existing 5-year EE Plan reviewed and new 5-year EE Plan developed and submitted to Council/ DoL Draft Employment Equity Policy developed and submitted to Council Submit the Annual EE Report to Department of Labour	An equitably balance and transformed organization	Liaise with all stakeholder and Consolidate information required to activate the BIQ HR Module and Submit to BIQ-Quill. Consolidate information required by SACO and submit to activate the time management system.	Liaise with all stakeholders and train relevant personnel and line managers on BIQ HR and Time Management System. Coordinate the linking of Time Management System to Pay roll.	Implement the system and generate time management reports	Attend to challenges experienced during Implementation

Human Resources – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Creating a democratic and an accountable government	To improve labour relations environment to create a positive employee and labour relations climate	High rate of labour dispute.	(Internal) HR Manager; Labour Relations Officer; Skills Development Officer; Personnel Officer.	Induction programme focusing on SALGBC Collective Agreements, Council Policies and Procedures and EAP Package. Training of all internal stakeholders Team building exercise conducted at the level of either Directorate, Unit or Section	A conducive environment to exploit labour potential	Finalize the Review of 5year EE Plan and consultation with internal stakeholders Submit Draft 5yr EE Plan to Council for approval, and submit to Dept. of Labour.	Induct Senior Management and line managers on Employment Equity Policy and Employment Equity Plan. Implement the Employment Equity Policy during the filling of vacancies.	Continue the implementation of the Employment of Equity. Quarterly EE/ Training Committee meeting to look into progress.	Submit annual EE Report to Council and DoL
			Director CSS HR Manager LR Officer.	Effective Functioning of the LLF and working committee leading to labour peace.		Terms of Reference of LLF meetings developed and adopted by the Forum. Meeting conducted.	LLF Meeting Conducted and report/minutes generated. Working Committee Meeting Conducted	LLF Meeting Conducted and report/minutes generated. Working Committee Meeting Conducted	LLF Meeting Conducted and report/minutes generated. Working Committee Meeting Conducted
			LRO HR Manager	Reduction of labour of disputes declared at the CCMA/SALGBC.		20% no. of labour cases resolved.	40% no. of labour cases resolved.	60% no. of labour cases resolved.	80% no. of labour cases resolved.

ICT, Legal & Admin – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Efficient and Effective Service Delivery	To review the IT (strategy) Masterplan To capacitate the IT Section	ICT (strategy) Masterplan developed years ago	R600 000 Internal	Review of the IT Masterplan with the view creating a short term and long term IT Plans. IT Unit Head appointed	Efficient and Effective service delivery	Appointment of the Unit Head IT	Conduct assessment and gather information in preparation for the ICT Strategy review. Review IT Master Plan and pick out priority areas	The approval of the ICT Master Plan Commence with the implementation of the prioritized areas.	Continue implementation of short term priorities Conduct Assessment and evaluation
	To Upgrade and Expand current IT Network and servers	Existing IT Network needs to be upgraded to cope with staff growth and additional needs	R1 500 000 Internal	Upgraded and expanded IT Networks through various options such as wireless connectivity, radio links or fibre.	A reliable IT service and improved IT service delivery	Loading of Servers with software Procurement of PCs as part of replacing black boxes. Procurement of Accessories as part of converting to wireless connectivity.	Configuration and setting up of the network options. Transfer of data from the old server to the new one. Setting up of new PCs	Testing and correction of faults. Implementation of Radio Links and its associated downloads.	Conduct trainings for the IT Staff and the users.

ICT, Legal & Admin – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Efficient and Effective Service Delivery	To manage employee attendance such that we get value for money.	Time Attendance System has been installed(SACO)	R600 000 (As part of Professional fees vote) IT Unit Head IT Manager	Fully functional time management system. Integrated of time-attendance system to the Pay Roll	An improved time management system, thus improving the number of man hours utilized	Loading of correct employee information on the system. (HR & IT Section to coordinate scanning of fingers) Link the clocking and access control system to BIQ payroll Training of supervisors, HR, Heads, Managers and Senior Managers. Overview of training for Security Personnel.	Piloting and testing the system. Attending to technical glitches Commence with the roll out of the system. Manage manual inputting of personnel on leave, attending workshops etc. Generate monthly reports on attendance	Manage manual inputting of personnel on leave, attending workshops etc. Generate monthly reports on attendance	Manage manual inputting of personnel on leave, attending workshops etc. Generate monthly reports on attendance

ICT, Legal & Admin– Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities0***	***4th Qtr Target (cost activities***
Efficient and Effective Service Delivery	To refurbish the server room to ensure that it is secured, properly wired and ventilated	Server room insecure, ageing air-conditioning, and hazardous fire protection gas, ageing electrical wiring.	Building Maintenance Budget) IT Unit Head IT Manager	Certain aspects or portions of Server Room defects attended or refurbished.	A reliable IT service and improved IT service delivery	Conceptualize the refurbishment and motivate to the Municipal Manager.	Liaise with Infrastructure Directorate to make inputs towards the specification of work to be done.	Coordinate the procurement processes. Appointment of the Contractor. Commence with refurbishment	Finalize refurbishment.
	Inadequate licenses from Microsoft	Inadequate licenses from Microsoft	R724 500) (IT License Vote) IT Unit Head IT Manager	Outstanding Microsoft Licenses acquired Install licenses to upgrade windows environment	Compliance with licensing requirements	Conduct analysis and gather information	Conduct IT Risk Assessment Develop IT Business Continuity Plan. Final draft Business Continuity Plan submitted to Council	Within the confines of the budget commence with implementation of the BCP	Testing the back-ups created
	To develop a Business Continuity Plan that will ensure back-ups and business continuity in an event of mishap.	Lack of IT Business Continuity Plan	R600 000 (As part of professional fees) IT Unit Head; IT Manager	IT risk assessment conducted Draft Business Continuity Plan developed	A reliable IT service and improved IT service delivery	Acquire outstanding Microsoft License from the LAR	Upgrade to Windows 2007 Office Suite	Run tests and provide desktop training.	

ICT, Legal & Admin – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Efficient and Effective Service Delivery	To appoint call centre personnel. To link all customer service units to the call centre; To develop customer management procedures and policy(Customer Care Package) To develop Telephone Management Policy	Telephone Policy is in place Call centre is set-up Budget provision made for one position	(Internal) Manager: Administration	To link Customer Service unit to Call Centre; Relocate Switchboard to the Call Centre; Telephone Management Policy approved and adopted by Council Collaborator Electronic Query Management System activated	Fully established call centre to enhance administration	Have Telephone Management Policy and Customer Service Policy approved by Council. The appointment of Call Centre Supervisor Activate the Collaborator Electronic Telephone Query Management	Transfer Switchboard to Call Centre office Complete roll out and link all Customer Care Services Units to the Call Centre and conduct training. Implement Customer Service Policy	Review and assessment of the impact of the call centre	Submissions for budget provision for additional staff at call centre
	To appoint call centre personnel. To link all customer service units to the call centre; To develop customer management procedures and policy(Customer Care Package) To develop Telephone Management Policy	Telephone Policy is in place Call centre is set-up Budget provision made for one position	(Internal) Manager: Administration	To link Customer Service unit to Call Centre; Relocate Switchboard to the Call Centre; Telephone Management Policy approved and adopted by Council Collaborator Electronic Query Management System activated	Fully established call centre to enhance administration	Have Telephone Management Policy and Customer Service Policy approved by Council. The appointment of Call Centre Supervisor Activate the Collaborator Electronic Telephone Query Management	Transfer Switchboard to Call Centre office Complete roll out and link all Customer Care Services Units to the Call Centre and conduct training. Implement Customer Service Policy	Review and assessment of the impact of the call centre	Submissions for budget provision for additional staff at call centre

ICT, Legal & Admin – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Efficient and Effective Service Delivery	To have sound Fleet to support services of Council	Audit for compilation of a Fleet Strategy/ Master plan compiled Master Agreement terminated with Fleet Africa; individual schedules for leased cars remain in force until 2010/11	About R18 000 000 Manager Administration Fleet Management Officer.	New Fleet service provider in place. Take delivery of new vehicles i.t.o. the new agreement Signed Service Level Agreement with the new service provider	Reliable fleet that will ensure execution of duties being done speedily	Completed fleet audit to be tabled before council Continue to monitor performance in terms of the remaining schedules	Commence with tender / procurement process for the new service provider and appoint by Nov. 2009. Discussion of Terms of Engagement or Scope with preferred Service Provider. Conclude the signing of the Service Level Agreement Continue to monitor performance in terms of the current signed agreement	Commence with phase out process of vehicles with current service provider Continue with phase out process of vehicles with current service provider and simultaneously procure new / replacement vehicles with new service provider (excluding Yellow Plant and Compactor vehicles) Revive the Fleet Steering Committee	Continue to monitor performance in terms of the signed agreements, by conducting meetings with the Service Provider. .
	To Ensure provision of adequate courier support service to the entire municipality.	Inadequate personnel and systems capacity in the Fleet Management Section.	Inadequate personnel and systems capacity in the Fleet Management Section.	Appointment of additional staff in the Fleet Section as per the Organogram	Well maintained fleet	Facilitate the Appointment of a Fleet Admin Assistant.	Within the Budget set up the Municipal Depot/Fleet Management Centre.		

ICT, Legal & Admin – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Efficient and Effective Service Delivery	To implement Collaborator Committee Systems	Electronic Council resolution tracking system not being used effectively by users	(internal) Manager Administration Records Officer	Council Resolutions for 2007/8 scanned into the Collaborator Committee Management System Gradual scanning of previous 2006/7, 2005/6 2004/5, 2003/4, 2002/3, 2001/2 and 20001 Council resolutions into the Collaborator Committee Management System	Well maintained records	Consider appointment of interns to expedite scanning Activate Collaborator electronic committee services system linked with council resolution tracking system. Scan 2007/8 Resolutions	Roll out of Collaborator Committee Management System and training and induction of all users Back Scan 2004/5 and 2003/4 Resolutions	Back Scan 2002/3, 2001/2 and 2000 Resolutions	Continue back scanning. Generate a report on all resolutions scanned
	To develop and implement Electronic Records Management Policy, Records Control Schedule and Schedule of Electronic Records	Electronic records management policy, records control schedule and schedule of electronic records has been approved as a draft. Records and files at other directorates not included in the official file plan / or file register	R0 Unit Head; Manager Administration Records Officer	Draft Electronic Records Management Policy and tabled and approved by Council and implemented Recording of all records and files within the municipality on the official file plan	Compliance with the Act and file for easy access	Facilitate the procurement of the Scanner. Seek Disposal Authority from National Archives and develop the programme.	Commence with the disposal programme and the scanning of records into the system. Conduct surveys and liaison to be done with directorates	Continue to scan all documents at Records and off site (various directorates)	Monitor and amend where required Generate a report on all documents scanned.

ICT, Legal & Admin – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Efficient and Effective Service Delivery	To have a Code of enforceable By-Laws	18 Draft By-Laws in place	(internal)	Promulgation of draft By-Laws Review of Finance By-Laws	Enforceable laws	Engage Local magistrate on appropriate Tariffs on first Draft By-laws Work through additional Finance By-Laws	Publish the first set of By-Laws for public comments. Get the first set of By-Laws approved by Council. Submit first draft By-laws to Province for promulgation Take new Finance By-laws to committees for comments and protocol and approval by Council.	Invite public comments on Finance By-Laws. Obtain Council approval on additional Finance By-laws.	Submit additional Finance By-laws for promulgation Bind all By-Laws into a Code
	To enhance administrative efficiency and accountability	Draft System of Delegations is in place	(internal) Unit Head; Legal Advisor; Legal	Marked improvement in compliance and elimination of Audit Queries	Streamlined processes	Interact with the different directorates to obtain functional inputs (unit heads etc) Submit policy to stakeholder scrutiny Final approval of policy by Council	Commence with implementation and monitoring	Continue with implementation and monitoring.	Maintenance of delegation system

ICT, Legal & Admin – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Creating Democratic & Accountable	List of contingent liabilities will enable Finance to make budgetary provision for liabilities	No list of contingent liabilities available	(Internal) Unit Head; Legal Advisor	List with associated background to be available	Reduce Liabilities.	Compile list of contingent liabilities	Maintain list	Maintain list	Maintain list
Job Creation and LED	To keep close check on litigation matters against Council and for the Council.	Monthly report on all legal matters.	(internal) Unit Head; Legal Advisor	Monthly reports generated.	Minimal number of cases heard per month	Timeous submission of 3 reports	Timeous submission of 3 reports	Timeous submission of 3 reports	Timeous submission of 3 reports Submission of the consolidate report for the financial year

THE
RANDFONTEIN
LOCAL MUNICIPALITY

RANDFONTEIN MUNICIPALITY
2009/2010 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

Prepared By: Office of the Municipal Manager

Randfontein Municipality

CHAPTER 1: INTRODUCTION

The Municipal Finance Management Act requires all municipalities to produce a Service Delivery and Budget Implementation Plan (SDBIP) for the 2009/10 financial year, on the basis of the approved Integrated Development Plan (IDP) and Budget.

This is a new requirement emanating from the legislation that is intended to set out a municipality's implementation plan for service delivery and the execution of its annual budget for each financial year.

In terms of section 53(1)(c)(ii) of the MFMA, the SDBIP must be approved by the mayor of a municipality within 28 days of the approval of the Budget.

The objectives of the SDBIP are to:

- give effect to the approved IDP and Budget;
- promote accountability through transparency of expenditure, revenue collection and service delivery targets; and
- Establish a tool for implementation, management and monitoring of performance against year-end targets.

Section 1 of the MFMA specifically defines the SDBIP as:

> "*a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include the following:*
> *projections for each month of-*
> *revenue to collected, by source; and*
> *(ii) operational and capital expenditure, by vote;*
> *service delivery targets and performance indicators for each quarter.*"

The SDBIP is an implementation-oriented document, which is specific in terms of quantities, responsibilities, location, time and costs to make sure that delivery takes place. The objectives adopted in the IDP are as follows:

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The Randfontein Municipality approved its IDP and Budget on 28 May 2009. The SDBIP set out here complies with the requirements of the legislation and presents the information in terms of each 'vote' (one of the main segments of the budget such as a department or municipal entity). The Randfontein Municipality 2009/10 SDBIP is structured as follows:

Chapter 1: Introduction

This chapter introduces the SDBIP, highlights the MFMA requirements, and outlines the nature of the document.

Chapter 2: Overview of service delivery

Chapter 2 of this document provides the service delivery overview. This chapter addresses quarterly projections of service delivery targets and contains summaries of the each department. Included in this chapter are the scorecards of departments. The chapter provides an outline of performance indicators for each vote. The scorecards are further broken down into quarters to allow for monitoring of service delivery.

Chapter 3: Service delivery by ward

Chapter 3 of this document provides capital projects broken down by ward.

Chapter 3: Financial overview

Chapter 3 provides a financial overview using monthly projections of revenue to be collected for each source, monthly projections of expenditure (operating and capital) and revenue for each vote. The chapter provides a capital works plan with three-year projections. Subsequently, the chapter provides capital projects by vote.

CHAPTER 3: SERVICE DELIVERY BY WARD

3.1 INTRODUCTION

MFMA Circular Number 13 of National Treasury states that the SDBIP should include the ward information for expenditure and service delivery. The circular attempts to provide community and councillors with a further break down of information on services into municipal wards.

This section provides a detailed break down of capital projects for each ward indicating the department that is responsible for the project. Included are also the start date and the end date of the project. Furthermore, this section provides municipality wide projects. Municipality wide projects are those projects that cannot be pinned down to a specific ward; the projects are cross boundary and have a municipality wide impact.

- **WARD 1**

An amount of R0-00 has been allocated for ward 1.

Project Name	Department	Start Date	End Date	Budget (R)
NO CAPITAL PROJECTS				

- **WARD 2**

An amount of **R 2 450 000** has been allocated for ward 2.

Project Name	Department	Start Date	End Date	Budget (R)
Rehabilitation of primary roads & Arterials (R559 & Drakensberg Streets intersection; Intersection of Amatola & Winterberg Streets)	Infrastructure	01July 2009		1 500 000
Parks Upgrades : Amatole Str.	Infrastructure	01 July 2009		200 000
High Mast Lights: R559 & Drakensberg Intersection	Infrastructure	01 July 2009		250 000
Finsbury Sport Field	Social Services	01 July 2009		500 000

- **WARD 3**

An amount of **R10 300 000** has been allocated for ward 3.

Project Name	Department	Start Date	End Date	Budget (R)
Water & Sanitation: Upgrading of pipeline – Betty Street	Infrastructure	01 July 2009		300 000
Droogheuwel bulk Water	Infrastructure	01July 2009		10 000 000

- **WARD 4**

An amount of **R2 300 000** has been allocated for ward 4.

Project Name	Department	Start Date	End Date	Budget (R)
Lazaar avenue – Road Rehabilitation	Infrastructure	01 July 2009		1 000 000
Water & Sanitation: Upgrading of pipeline – Betty Street	Infrastructure	01 July 2009		300 000
Parks Upgrades: Deventer Street.	Infrastructure	01 July 2009		200 000
Randgate Library Restoration	Social Services	01 July 2009		800 000

- **WARD 5**

An amount of **R5 600 000** has been allocated for ward 5.

Project Name	Department	Start Date	End Date	Budget (R)
Main Reef Road – Rehabilitation	Infrastructure	01 July 2009		2 400 000
Water & Sanitation: Phasing out of Buzzing pump station	Infrastructure	01 July 2009		500 000
Parks Upgrades : Westergloor	Infrastructure	01 July 2009		200 000
Beautification : Main Reef	Infrastructure	01 July 2009		500 000
Waste Management: Upgrading of landfill Site.	Infrastructure	01 July 2009		1 000 000
Refurbishment of Civic Centre	Infrastructure	01 July 2009		1 000 000

- **WARD 6**

An amount of **R5 451 900** has been allocated for ward 6.

Project Name	Department	Start Date	End Date	Budget (R)
Electricity : Cable Replacement (Mimosa & Raven Streets	Infrastructure	01July 2009		500 000
Parks Upgrades : Elands Str	Infrastructure	01 July 2009		200 000
Upgrading Greenhills Cemetery	Infrastructure	01 July 2009		4 751 900

- **WARD 7**

- An amount of **R 2 000 000** has been allocated for ward 7.

Project Name	Department	Start Date	End Date	Budget (R)
Electricity Network: General (Lewerik & Aasvoel	Infrastructure	01 July 2009		R2 000 000

- **WARD 8**

- An amount of **R8 311 200** has been allocated for ward 8.

Project Name	Department	Start Date	End Date	Budget (R)
Rehabilitation of primary roads & Arterials (Aries Street)	Infrastructure	01 July 2009		1 500 000
Street Light in Maple Street	Infrastructure	01 July 2009		1 000 000
Parks Upgrades :Toekomsrus	Infrastructure	01 July 2009		200 000
High Mast Lights: Maple Str	Infrastructure	01 July 2009		250 000
Sports Complex	Social Services	01 July 2009		5 361 200

- **WARD 9**

- An amount of **R 500 000** has been allocated for ward 9.

Project Name	Department	Start Date	End Date	Budget (R)
Electricity : Cable Replacement (Bhongweni Area)	Infrastructure	01July 2009		500 000

- **WARD 10**

Project Name	Department	Start Date	End Date	Budget (R)
NO CAPITAL PROJECTS				

- **WARD 11**

- An amount of **R4 333 333** has been allocated for ward 11.

Project Name	Department	Start Date	End Date	Budget (R)
Electricity : Westonaria KV line	Infrastructure	01 July 2009		1 833 333
OSAMIC Phase 2	Development Planning	01 July 2009		2 500 000

- **WARD 12**

- An amount of **R3 300 000** has been allocated for ward 12.

Project Name	Department	Start Date	End Date	Budget (R)
Water & Sanitation: Installation of Meters	Infrastructure	01 July 2009		300 000
Cemeteries : Upgrade – Randfontein South	Infrastructure	01 July 2009		1 000 000
Middelvlei Bulk water	Infrastructure	01 July 2009		2 000 000

- **WARD 13**

- An amount of **R3 333 333** has been allocated for ward 13.

Project Name	Department	Start Date	End Date	Budget (R)
Electricity : Westonaria KV line	Infrastructure	01 July 2009		1 833 333
Water & Sanitation: Replacement of water networks Mohlakeng	Infrastructure	01 July 2009		1 300 000
Parks Upgrades: Ralerata Str	Infrastructure	01 July 2009		200 000

▪ WARD 14

- An amount of **R12 300 000** has been allocated for ward 14.

Project Name	Department	Start Date	End Date	Budget (R)
Water & Sanitation: Installation of Zone Meters	Infrastructure	01 July 2009		300 000
Old Age Home	Social Services	01 July 2009		12 000 000

▪ WARD 15

- An amount of **R1 500 000** has been allocated for ward 15.

Project Name	Department	Start Date	End Date	Budget (R)
Rehabilitation of primary roads & Arterials (Khoza Street)	Infrastructure	01 July 09		1 500 000

▪ WARD 16

- An amount of **R1 833 333** has been allocated for ward 16.

Project Name	Department	Start Date	End Date	Budget (R)
Electricity : Westonaria KV line	Infrastructure	01 July 2009		1 833 333

▪ WARD 17

Project Name	Department	Start Date	End Date	Budget (R)
NO CAPITAL PROJECTS				

▪ WARD 18

- An amount of **R500 000** has been allocated for ward 18.

Project Name	Department	Start Date	End Date	Budget (R)
Upgrading of Mohlakeng Tennis Court	Social Services	01 July 2009		500 000

- **WARD 19**

Project Name	Department	Start Date	End Date	Budget (R)
NO CAPITAL PROJECTS				

DEBTORS AND CREDIT CONTROL CONSUMER DEBTORS

QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS & OTHER PERFORMANCE INDICATORS 2009/2010									
KPA	**Strategic Objectives**	**Baseline**	**09/10 Vote Input**	**Outputs (Results)**	**Outcomes (Results)**	**1st Qtr Target (Cost-activities)**	**2nd Qtr Target (Cost-activities)**	**3rd Qtr Target (Cost-activities)**	**4th Qtr Target (Cost-activities)**
Improve payment levels	Achieve 95% payment level	Payment levels at 90% of billing	3,855,996	95% payment levels	Improve payment levels	Achieve 92% payment level. Develop and implement new strategy on arrangements.	Achieve 93% payment level. Progress reports to be submitted	Achieve 94% payment level Progress reports to be submitted	Achieve 95% payment level Progress reports to be submitted
Reduction in debtors	Reduce the debtors by 5%	Growth in debtors		Reduce debtors by 5%	Reduction in debtors	Categorize all debtors per suburb Identify possible write offs and inactive debtors Identify gaps in the implementation of credit control policy	Actions to be taken per category of debtors in arrears. Write off reports compiled and send to Council Strategy on solving the gaps	Reduce debtors by 5% Progress reports to be submitted	Reduce debtors by 5% Progress reports to be submitted
Collection of 60% sundry debtors	Improve collection of sundry debtors to 60%	Payment level AT 40% of billing		60% payment levels	Improve payment levels TO 60%	45% payment levels Categorize sundry debtors and all arrears send to credit control Notices to be sent for outstanding rental Inactive accounts to be written off	50% payment levels Progress report to be submitted monthly	55% payment levels Progress report to be submitted monthly	60% payment level Progress report to be submitted monthly

QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS & OTHER PERFORMANCE INDICATORS 2009/2010									
KPA	**Strategic Objectives**	**Baseline**	**09/10 Vote Input**	**Outputs (Results)**	**Outcomes (Results)**	**1st Qtr Target (Cost-activities)**	**2nd Qtr Target (Cost-activities)**	**3rd Qtr Target (Cost-activities)**	**4th Qtr Target (Cost-activities)**
Assist at least 6000 indigent house-holds	Ability to reach all indigent house-holds	5400 registered Indigent Households		Indigent households to receive subsidy on their monthly accounts	All indigent households registered to receive subsidy	Statistics to be submitted every month Residents reminded to apply for subsidy	Statistics to be submitted every month Residents reminded to apply for subsidy	Statistics to be submitted every month Residents reminded to apply for subsidy	Statistics to be submitted every month Residents reminded to apply for subsidy
Implement ation of MPRA, Policy and by-laws	Comply with MPRA	Approved MPRA policy, by-laws and tariffs		Full Implementatio n of MPRA,Policy and by-laws	Equitable rates to all residents of Randfontein	Regular updates of the Valuation roll, subdivisions and rezoning.	Supplementary Valuation Roll compiled	Supplementary Valuation Roll compiled	Supplementary Valuation Roll compiled
Monthly reconciliati ons of the Valuation roll @ billing and deeds dump	Reconciled valuation roll	Monthly recons for valuation roll		Monthly recons for valuation roll	Monthly recons for valuation roll	Monthly recons for valuation roll	Monthly recons for valuation roll	Monthly recons for valuation roll	Monthly recons for valuation roll
Implement ation of credit control policy	Gaps in the implementation of the credit control be solved	credit control policy not fully implemented		Implementatio n of credit control policy	Implementation of credit control policy	Statistics to be submitted every month	Statistics to be submitted every month	Statistics to be submitted every month	Statistics to be submitted every month
Rand for Rand to be applied	Old arrears be settled and debtors book be reduced	R for R not well advertised		Clearing old arrears and reduction of debtors book	Old arrears be paid off and debtors reduced	Report submitted every month	Report submitted every month	Report submitted every month	Report submitted every month

QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS & OTHER PERFORMANCE INDICATORS 2009/2010									
KPA	**Strategic Objectives**	**Baseline**	**09/10 Vote Input**	**Outputs (Results)**	**Outcomes (Results)**	**1st Qtr Target (Cost-activities)**	**2nd Qtr Target (Cost-activities)**	**3rd Qtr Target (Cost-activities)**	**4th Qtr Target (Cost-activities)**
Bad debts to be written off	Write off bad debts Reduction of Inactive accounts	Debtors not categorized /classified		Bad debts to be written off according to the policy	Bad debts to be written off	Reports compiled of accounts to be written off	Reports submitted to council for approval	Write off of bad debts	Write off of bad debts
Monthly recons to be done @ G/L	Monthly recons to be done @ G/L	Monthly recons to be done @ G/L		Monthly recons to be done @ G/L	Monthly recons to be done @ G/L	Monthly recons to be done @ G/L	Monthly recons to be done @ G/L	Monthly recons to be done @ G/L	Monthly recons to be done @ G/L
Queries to be attended within 48 hours	Queries to be recorded and solved within 48 hrs	Queries to be recorded and solved within 48 hrs		Queries to be recorded and solved within 48 hrs	Queries to be recorded and solved within 48 hrs	Queries to be recorded and solved within 48 hrs	Queries to be recorded and solved within 48 hrs	Queries to be recorded and solved within 48 hrs	Queries to be recorded and solved within 48 hrs
All monthly reconciliations to be submitted by the 10th of each month	All monthly reconciliations to be submitted by the 10th of each month	All monthly reconciliations to be submitted by the 10th of each month		All recons to be up to date in preparation of the AFS and Audit	All recons to be up to date in preparation of the AFS and Audit	All monthly reconciliations to be submitted by the 10th of each month	All monthly reconciliations to be submitted by the 10th of each month	All monthly reconciliations to be submitted by the 10th of each month	All monthly reconciliations to be submitted by the 10th of each month

Public Safety – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Effective and Efficient Service delivery	To enhance by-laws enforcement	None	110 k	To establish a dedicated storage facility for confiscated hawkers goods, merchandise	To minimise illegal street trading	Website advert and procurement	Contractor to commence work	50%	100%
	To promote Road Safety and crime prevention	There is no vehicle pound	400 k	A controlled vehicle pound for unroadworthy motor vehicles, stolen vehicles and abandoned m/vehicles as well as arrested suspects	Safe keeping of unroadworthy vehicles, stolen vehicles and these of arrested drivers	Draw specifications and advertisements on newspapers	Evaluation and Adjudication	Contractor on site	100%
	To ensure that Traffic Officers guns are kept in safekeeping in terms of legislation	No gun safes for Traffic Officers	40k	Acquisition of Gun Safes for all Traffic Officers in possession of firearms	Compliance with the legislation: Criminal Procedure Act	Specification and Quotes	Purchasing	50%	100%

Public Safety – Quarterly Projections of Service Delivery Targets and other Performance Indicators: 2009/2010									
KPA	***Strategic Objectives***	***Baseline***	***09/10 Vote Input***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (Cost activities)***	***2nd Qtr Target (cost activities***	***3rd Qtr Target (cost activities***	***4th Qtr Target (cost activities***
Effective and Efficient Service delivery	To enhance security at Public Safety Offices and Test Grounds	There are no Guard Houses	R70 000	Security Personnel to monitor Test Grounds and Licensing Cash Office on 24 hrs basis sheltered in Guard houses	To discourage vandalism at Test Grounds and proper monitoring of Cash Office at Licensing	Specification and Quotes to be obtained	Order to be made	50%	100%
	To have an effective Security Management System	Private Security Provider is available	R4 m	Deploy Security Personnel at Cash points and other security risk areas (cable theft)	Controlled access minimum breaking and theft of Council items	¼%	¼%	¼%	100%

SUPPLY CHAIN MANAGEMENT

COMMUNITY FACILITIES – QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS & OTHER PERFORMANCE INDICATORS 2009/2010									
KPA	**Strategic Objectives**	**Baseline**	**09/10 Vote Input**	**Outputs (Results)**	**Outcomes (Results)**	**1st Qtr Target (Cost-activities)**	**2nd Qtr Target (Cost-activities)**	**3rd Qtr Target (Cost-activities)**	**4th Qtr Target (Cost-activities)**
Revision of SCM policy	Full compliance with SCM Policy and Regulations	Comply with SCM Policy and Regulation	R3 174 250.00	Bid Adjudication committee complying with regulations. Awarding of bids using the points system and stipulated evaluation criteria. Appointment of Database Administrator	Fair and equitable appointment of service providers Produce an unqualified audit report Keep an updated supplier database	Submission of revised SCM policy Implementation of SCM procedure manual Submission of reports on 10th of each month and quarterly reports	Submission of half yearly reports Submission of reports on 10th of each month and quarterly reports Update the supplier database	Amend the present policy and procedure manuals Submission of quarterly reports	Implement and comply with amended policy and procedure manuals Submission of quarterly and yearly report
Implementation of BBBEEA	Award contract to HDIs and local bidders	Awards not in line with BBBEEA		All accreditation to be done in terms of the regulation	Empowerment of local bidders and HDIs	Empowerment of local suppliers	Awarding of bids according the score cards	Submission of quarterly reports	Submission of quarterly and yearly report
Implementation of GRAP 17	Asset register of municipality be in line with Accounting standard	Asset register not in line with GRAP 17		Bid for asset take-on has been issued	Asset register to make it easy to budget	Update asset register	Unbundling of assets Submission of monthly reconciliations that are GRAP compliant	Proper asset register Submission of monthly reconciliations that are GRAP compliant	Amend the asset management policy in accordance with GRAP 17
Delays in approval of requisitions	Reduce delays in approval of requisitions	Delays in approval of requisitions		Adoption of a new requisition form	Requisition approved without delaying service delivery	Implementation of new requisition form	Requisitions to be approved within 48 hours	Requisitions to be approved within 48 hours	Amend requisition in accordance with the new regulations

Implementation of contract performance and register	Contract performance in accordance with regulation	Contract performance and register not in line with regulation		Record the bidders' performance	Report the non performing service providers	Update the contract register monthly	Update the contract performance quarterly	Measure the turnaround time of contractors	Submission of quarterly and yearly report
Establishment of Disposal Committee	Compliance with regulation and policy	Redundant asset not disposed		Compile a list of all redundant asset	Dispose of redundant asset at a market related cost	Dispose the redundant asset	Disposal committee to meet on quarterly basis	Submission of quarterly reports	Submission of quarterly and yearly report on asset disposals

FINANCIAL PLANNING & TREASURY

QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS & OTHER PERFORMANCE INDICATORS 2009/2010									
KPA	**Strategic Objectives**	**Baseline**	**09/10 Vote Input**	**Outputs (Results)**	**Outcomes (Results)**	**1st Qtr Target (Cost-activities)**	**2nd Qtr Target (Cost- activities)**	**3rd Qtr Target (Cost-activities)**	**4th Qtr Target (Cost- activities)**
Compilation of Municipal Budget in alignment with organizational strategic objectives	Planning, compiling and managing municipal budget and ensure alignment to the IDP	Compliance with MFMA requirements.	5,294,939.00	A balance and well appropriate budget	Achievement of service delivery targets through optimal utilization of municipal budget	Council approval of the schedule of key deadlines	Annual reviewal of IDP and budget revision	Compilation of Annual budget. Draft Budget	Council approval of Annual Budget related tariffs.
Reconciliation of Votes	Budget Control	Compliance with MFM A		Effective budgetary control and reliable statements of accounts fully.	Financial Viability and sustainability	-Report on variances -Report on non, over & under expenditure -Advice on remedial action	-Report on variances -Report on non, over & under expenditure -Advice on remedial action	-Report on variances -Report on non, over & under expenditure -Advice on remedial action	-Report on variances -Report on non, over & under expenditure -Advice on remedial action
Cash Flow Management	Prepare daily cash flow/Investment decisions.	Compliance with Investment policies.		Sound cash flow and investment management	Positive cash flow and financial viability	Daily cash flow/investment management. Quarterly financial management reports	Daily cash flow/investment management. Quarterly financial management reports	Daily cash flow/investment management. Quarterly financial management reports	Daily cash flow/investment management. Quarterly financial management reports
Regular Monthly reconciliation by the 10th of each month	Accurate and reliable information	Qualified audit report		Clean audit report	Improve Municipal ratings	Monthly bank reconciliation (**long term liabilities, grants, investments and reserves**. Submission of quarterly financial statements	Monthly bank reconciliation (**long term liabilities, grants, investments and reserves**. Submission of quarterly financial statements	Monthly bank reconciliation (**long term liabilities, grants, investments and reserves**. Submission of quarterly financial statements	Monthly bank reconciliation (**long term liabilities, grants, investments and reserves**. Submission of quarterly financial statements
Compilation and submission of correct monthly,	Provide budget	Compliance with MFMA		Compliance with legislative	Ensure transparency	Monthly submission of Section 71 reports, FMG, MSIG, and	Monthly submission of Section 71 reports, FMG, MSIG, and Financial	Monthly submission of Section 71 reports, FMG, MSIG, and	Monthly submission of Section 71 reports, FMG, MSIG, and

quarterly, half yearly and annual reports to all stakeholders.	and financial information	requirements		requirements	and openness	Financial Statements reports to Council and other stakeholders	Statements reports to Council and other stakeholders	Financial Statements reports to Council and other stakeholders	Financial Statements reports to Council and other stakeholders
Acquisition of equipment for efficient operation	Better equipped directorate to meet challenges of MFMA		R 225,000.00	Reliable equipment	Ability to submit work timeously and accurately	Purchase of office equipment			

RANDFONTEIN LOCAL MUNICIPALITY

SDBIP 2009/10

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

DIRECTORATE INFRASTRUCTURE

DEPARTMENTAL FUNCTIONAL OBJECTIVE

To accelerated service delivery in an equitable manner to all residents in Randfontein.

ALIGNMENT TO KEY MUNICIPAL FOCUS AREAS (KFA'S)

1. IMPROVED COMMUNITY PARTICIPATION
2. EFFICIENT AND EFFECTIVE SERVICE DELIVERY
3. CREATING DEMOCRATIC AND ACCOUNTABLE GOVERNMENT
4. CUSTOMER CARE
5. JOB CREATION AND LOCAL ECONOMIC DEVELOPMENT
6. ALLEVIATION OF POVERTY AND UNDER-DEVELOPMENT
7. SAFETY AND SECURITY IN COMMUNITIES
8. FIGHT THE SPREAD OF HIV/AIDS

	DIRECTORATE INFRASTRUCTURE									
	Quarterly Projections of Service Delivery Targets & Other Performance Indicators – 2009/10									
	ROADS AND STORMWATER									
			09/10 Vote Input R'000			***1st Qtr Target (cost-activities)***	***2nd Qtr Target (cost-activities)***	***3rd Qtr Target (cost – activities)***	***4th Qtr Target (cost-activities)***	***Forms Of Evidence***
KPA	***Strategic Objective***	***Baseline***		***Outputs (Results)***	***Outcomes (Impact)***					
Service Delivery	Upgrading of Roads		8000	Resurfaced Roads**(R28 – From 1st Street to 6th Street. Lazaar street. Khoza . Between Segaethso Street and Kent MasireStreet. Emerald Street Between Diamond Street and Aries Street Aries Street Between Diamond Street and Harts Street. intersection in Finsbury R559 & Drakensburg Street. Amatola Street& Winterberg Street)**	Improve Road Network.	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	**Tender Doc Order Contract Job Creation Forms. Minutes of Site meetings Drawings. Completion Certificates Progress Reports Visuals**
	Purchasing of Yellow Plant for Roads		1400	Yellow Plant	Improve the quality of work done on road network	**PLANNING PHASE** 1. Identification of plant to be purchased. 2.Advertising& Adjudication of the Tender 3.Appointment of service	**EXECUTION PHASE** 1.Purchasing of various machines and equipment	-	-	

						provide				
	Development of Rd Master Plan		600	Roads Master Plan	IDP Review and alignment Document	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Advertising& Adjudication of the Tender 3.Appointment of service provider	**EXECUTION PHASE** 1.Status Quo Analysis 2.Project Development	**EXECUTION PHASE** 1. Project Development. 2.Key Stakeholders Involvement 3.Invoicing	**COMMISSIONING PHASE** **1**.Submission of draft and final report 2.Invoicing	
				OPERATIONS						
	Paving unpaved roads– Agricultural Holdings		500	Chipped and Sprayed Roads	Well maintained Roads	1.Qoutations and Purchasing of Material	1. Greenhills X3	1. Bootha 2.Rikasrus	1.Vleikop 2.Randridge	
	Stormwater-Maintenance & Replacement		800	Repair, Clean and Replace with new product patent design, None recycable	Reduce the stormwater blockages	1.Mohlakeng, 2.Toekomsrus, 3.Westergloor & 4.CBD	1.Homelake 2.Cullemborg Park 3.Helikon Park 4.Mohlakeng	1.Finsbury 2.Greenhills 3.Randgate	1.Robin Park 2. Randpoort	
	Pothole Repair: Emergency to be given priority		1000	Repaired and Sealed pot holes	Reduction of third party claims. Well maintained Roads	Mahlakeng Toekomsrus CBD Randgate And Emergency will be teated	Finsbury Homelake Greenhills Robin Park Emergency will be treated	Heliko Park Collemborg Park Randpoort Westergloor Emergency will be treated	All Agricultural Holdings And Emergency will be treated	
	Street Names		55	Illuminious street names on the kerb stone	Quick location of streets by motorists especially at night	RFQ And Supply	Greenhills Randgate Helikon Park Collemborg Park Randpoort			

	Road Signs	Reduce accidents on road networks	17	Stocking of daily used signs on the maintenance	Improve visibility of Teams working along the roads	Quotations and Purchase				
	Traffic Signs	Reduce accidents on road networks	16	Warning signs	Minimised accidents on the road.	Quotations' and Purchase				
	Stormwater	Increase lifespan of road infrastructure and flooding of properties.	1200	Installed stormwater pipes	Improve the flow and channelling of stormwater	L/R Engineering Honda Street and Dodge Street	Ngqonyela Street Skhosana Street and Ntuli Street	Nhlapo Street x 7	Westerglo or Pretorius street	
	Grading & scraping of roads & shoulders	Reduce corrugation or unevenness of the unpaved roads.	200	Scraped & regravelled unpaved roads	Improve maintenance of gravel roads	1.Zenzele 2.Peace Haven 3.Peacehaven 4.Hillside	1.Pelzvale 2.Wheatlands 3.R/fontein South 4.Bootha	1.Avalonia 2.Danconia 3.Vleikop 4.Rikasrus	1.Lowmarina 2.Randridge 3.Tenacres	
	Resealing Maugham road	Road network has reached its end life span	300	Milling and Resealing 150mx7m	Improve maintenance of roads	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	

	INFRASTRUCTURE DIRECTORATE	

	Quarterly Projections of Service Delivery Targets & Other Performance Indicators – 2009/10									
	WATER AND SANITATION									
KPA	***Strategic Objective***	***Baseline***	***09/10 Vote Input R'000***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (cost-activities)***	***2nd Qtr Target (cost-activities)***	***3rd Qtr Target (cost – activities)***	***4th Qtr Target (cost-activities)***	***Forms Of Evidence***
Service Delivery	Replacement of Water Networks Mohlakeng		1300	Phase 1 of 15: (± 1540m) Moteane, Rakale Maboe, Maleke &Seme	Improved Water reticulation	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	**Tender Doc Order Contract Job Creation Forms. Minutes of Site meetings Drawings. Completion Certificates Progress Reports Visuals**
	Upgrading of Pipeline: Betty Street		600	Upgrading of 75mm pipeline to 160mm	Improvement of supply to GHx3	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	
	Installation of Zone Meters		600	Focusing on Mohlakeng zones	Measuring of zone consumption to verify against billing to minimise water losses	**PLANNING PHASE** 1.Formulation of Tender Documents	**EXECUTION PHASE** 1.Site handover to the contractor	**EXECUTION PHASE** 1.Project Construction	**COMMISSIONING PHASE** 1.Practical Completion	

						2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	2.Identification of local labour 3. Project Construction	2.Site Meeting 3. Invoicing	2.Snag phase 3.Invoicing	
	Phasing out of Bussing Sewer Pump Station		500	Installation of gravity sewer to link to gravity system	Elimination of pump station to reduce O & M costs	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	
	Middelvlei Bulk Water Supply		2000	Installation of bulk water supply pipeline	Provision of water supply to unserviced areas	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	
	Droogeheuvel Bulk Water Supply		15800	Construction of Main Supply Pipeline, Reservoir & Elevated Tower	Future provision for water supply to unserviced areas & improving development opportunities	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	
				OPERATIONS						

WATER										
	Cleaning of Reservoirs		35	Draining & cleaning floors & walls, Sterilise	Well maintained Reservoirs. Decrease chances of contamination	All Operational Reservoirs				
	Replacement of WG Res auto intake valve		146	Procure, Remove & Install new	Improved inlet control & reduced possibility of overflows causing wasteful revenue loss	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing			
	Ad-hoc Water Repairs & Replacement		600	Point & Section Repairs	Minimization of revenue loss	As & When Required	As & When Required	As & When Required	As & When Required	
	Water Meter Replacement		100	Replacement of aged meters	Minimization of revenue loss	Replace 50 meters	Replace 50 meters	Replace 50 meters	Replace 50 meters	
	Hydrant Repairs		100	Repair of defect hydrants as identified	Reduced risk of loss through fire	Procurement : R 70,000 Installation/ Repair	Installation/ Repair R 10,000	Installation/ Repair R 10,000	Installation/ Repair R 10,000	
	Valve & Hydrant Marking		150	Identify, paint, mark & install reflector	Reduced response times in identifying and isolating valves	Continuous Job Creation	Continuous Job Creation	Continuous Job Creation	Continuous Job Creation	
SANITATION										

	Ad-hoc Sewer Repairs & Replacement		400	Point & Section Repairs	Prevention of pollution & potential health risks	As & When Required	As & When Required	As & When Required	As & When Required	
	Pipeline Rehabilitation		300	Replacement of ±150m sewer (Rakale)	Compile Tenders Procurement process	Contractor on site & Implementation	Completion			
	Pipeline Rehabilitation		250	Replacement of ±200m sewer (Phiri)	Compile Tenders Procurement process	Contractor on site & Implementation	Completion			
	Ad-hoc Sewer Repairs & Replacement		400	Point & Section Repairs	As & When Required	As & When Required	As & When Required	As & When Required		
	Land & Fencing		50	Fencing of GHx3 Sewer Pump Station	RFQ Installation	Completion				
PURIFICATION WORKS										
	Repairs & Breakdowns		586	Emergency Repairs to Plant & Equipment	As & When Required	As & When Required	As & When Required	As & When Required		
	Industrial Effluent Monitoring Program		73	Programmed Monitoring of Industries for Compliance	Continuous	Continuous	Continuous	Continuous		
	Bio-monitoring Program		56	Monitoring Riet Spruit to ensure river health	Continuous	Continuous	Continuous	Continuous		
	Potable Water Program		59	Programmed Monitoring of water distribution system to ensure potability	Continuous	Continuous	Continuous	Continuous		

	Randfontein WCW Analyses		94	Monitoring of internal processes	Continuous	Continuous	Continuous	Continuous		
	Environmental Monitoring		77	Monitoring of public water bodies	Continuous	Continuous	Continuous	Continuous		
	Westonaria Monitoring		16	Control analyses for monthly account	Continuous	Continuous	Continuous	Continuous		

	INFRASTRUCTURE DIRECTORATE	

	Quarterly Projections of Service Delivery Targets & Other Performance Indicators – 2009/10									
	Facilities Management /Buildings, Mechanical Workshop									
		Baseline	***09/10 Vote Input R'000***			***1st Qtr Target (cost-activities)***	***2nd Qtr Target (cost-activities)***	***3rd Qtr Target (cost – activities)***	***4th Qtr Target (cost-activities)***	***Forms Of Evidence***
KPA	***Strategic Objective***			***Outputs (Results)***	***Outcomes (Impact)***					
Service Delivery	Upgrading of Council Offices		1000	Water proofing of the roof, repainting of ceiling, walls and rain water goods; replacing missing and defective floor tiles ; repair and maintenance of electricity and mechanical equipments.	Provision of good working conditions(ergonomics)	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	**Tender Doc Order Contract Job Creation Forms. Minutes of Site meetings Drawings. Completion Certificates Progress Reports Visuals**

				OPERATIONS						
	Upgrading of Various Facilities: 1.Housing Department Offices and Abet Class. 2.Town Hall East Wing. 3.Stores Department and Archive. 4. Electrical Department. 5.Purification Works' office. 6. Infrastructure Building. 7. Traffic Department. 8. LED Building 9. Mechanical Workshop & Change room. 10. Landfill office 11. Landfill office		1100	Water proofing of the roof, repainting of ceiling, walls and rain water goods; replacing missing and defective floor tiles ; repair and maintenance of electricity and mechanical equipments, Etc.	Provision of good working conditions(ergonomics)	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	

	Fire Protection Plan for Town Hall and Infrastructure buildings		80	Assessing currently fire evacuation plan if does comply with regulations and re-designing fire protection plan	Ensure compliance with OHS Act	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Advertising& Adjudication of the Tender 3.Appointment of service provider	**EXECUTION PHASE** 1.Status Quo Analysis 2.Project Development	**EXECUTION PHASE** 1.Project Development. 2.Key Stakeholders Involvement 3.Invoicing	**COMMISSIONING PHASE** **1**.Submission of draft and final report 2.Invoicing	
	Repair & Maintenance of Council Owned Vehicles		886	Repairs and maintenance of vehicles.	Ensure optimum functionality of vehicles & compliant with OHS ACT	11 Vehicles	11 Vehicles	11 Vehicles	10 Vehicles	

	INFRASTRUCTURE DIRECTORATE	

	Quarterly Projections of Service Delivery Targets & Other Performance Indicators – 2009/10								
	ELECTRICITY								
		Baseline	***09/10 Vote Input R'000***			***1st Qtr Target (cost-activities)***	***2nd Qtr Target (cost-activities)***	***3rd Qtr Target (cost – activities)***	***4th Qtr Target (cost-activities)***	***Forms Of Evidence***
KPA	***Strategic Objective***			***Outputs (Results)***	***Outcomes (Impact)***					
Service Delivery	Construction of new Temporary 11 kV feeder line from Westonaria to Mohlakeng .		5500	New Temporary 11 kV feeder line from Westonaria to Mohlakeng	Increase the capacity of electricity supply.	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	**Tender Doc Order Contract Job Creation Forms. Minutes of Site meetings Drawings Completion Certificates Progress Reports Visuals**
	Replace faulty high-tension cable		3000	New high-tension cable (**Between Mimosa m/sub and Raven M/sub, Greenhills. Between Bongweni township and**	Reduced electricity outages	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	

				Industries main substation. **Between Aasvoel substation and Lewerik substation, Helikonpark.)**		the Tender 4.Appointment of service provider	Construction			
	Erection of High Masts		1500	High Masts in various Areas **(Maple Cres, Toekomsrus. Finsbury four way stop intersection. Mohlakeng Ext.7 & 8. Zenzelle)**	Improve security and visibility in the area.	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Advertising& Adjudication of the Tender 3.Appointment of service provider	**EXECUTION PHASE** 1.Status Quo Analysis 2.Project Development	**EXECUTION PHASE** 1.Project Development. 2.Key Stakeholders Involvement 3.Invoicing	**COMMISSIONING PHASE** **1**.Submission of draft and final report 2.Invoicing	
				OPERATIONS						
	Upgrading of street lights		435	General Retrofitting of globes, cable replacement and Poles **(South of R28, Randfontein, Finsbury,Aureas, Kocksoord,Pelzvale,Tenacres)**	Improve visibility of the area	1.Qoutations and Puchasing of Material 2.Aureas	1.R28-South 2.Randfontein	1. Finsbury 2.Kocksoord	1.Pelzvale 2.Tenacres	
	Upgrading of Traffic Lights		530	Replacement of old type controller (**MAINREEF/10th MAINREEF/8th MALAN/LAZAAR**	Increase the up time of robots and decrease accidents and	**PLANNING PHASE** 1.Formulation of Tender Documents	**EXECUTION PHASE** 1.Purchasing and commissioning			

				JACARANDA/ TAMBOTIE)	traffic congestion	2.Advertising& Adjudication of the Tender 3.Appointment of service provider				
	Reservoirs		44	Maintenance Upgrade Electrical Installation	Maintenance Programme	WESTERCHLOOR	Mohlakeng FINSBURY	CBD GREENHILLS	Toekomsrus Homelake	
	Sewer Pump Stations		200	Upgrade and Maintenance	Increase Life Span	RANDPOORT DE FONTEIN	TOEKOMSRUS PROGRESSIVE BUSSING	GREENHILLS 3 RIETBOK ROBINA	RANDGATE FINSBURY	
	Substations		500	Maintenance	Increase Life Span	Westergloor	Munic Mohlakeng	Industries	Drowell	
	Pole Transformers		800	Maintenance	Increase Life Span	ELANDSVLEI BOTHA LOU MARINA WITBOTSDAL	MOHLAKENG	TEN ACRES MIDDELVLEI	WHEATLANDS TOWNLANDS OOSTER PLOTTE	
	Mini Substations		1200	Maintenance	Increase Life Span	**INDUSTRIES** DODGE STR FEDLER FAIRWAY CRES KLEIRIVIER STR	**MOHLAKENG** LESHOMO STR MOHOHLO STR RALERATA NDABAZABANTU MALEKA STR SEME STR	**WESTERGLOOR** TRICHARDT VAN RENSBURG DATSUN	**TOEKIES HOLDINGS** HARTS TENACRES	
	HT Network Overhead Lines		500	Maintenance	Increase Life Span	CBD	Greenhills	Homelake	Mohlakeng	
	High Masts		200	Maintenance	Increase Life Span	CBD	Greenhills	Homelake	Mohlakeng	

	INFRASTRUCTURE DIRECTORATE	

	Quarterly Projections of Service Delivery Targets & Other Performance Indicators – 2009/10									
	PARKS,CEMETERIES AND WASTE									
KPA	***Strategic Objective***	***Baseline***	***09/10 Vote Input R'000***	***Outputs (Results)***	***Outcomes (Impact)***	***1st Qtr Target (cost-activities)***	***2nd Qtr Target (cost-activities)***	***3rd Qtr Target (cost – activities)***	***4th Qtr Target (cost-activities)***	***Forms Of Evidence***
Service Delivery	Parks upgrade		1200	Fencing,Lawn ,Irrigation,Flower beds & trees, hard surfacing, Play equipments **(Mohlakeng and Westergloor Parks. Greenhill's Parks & Finsbury Parks.Randgate Parks)**	Provision of recreation facilities	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	**Tender Doc Order Contract Job Creation Forms. Minutes of Site meetings Drawings. Completion Certificates Progress Reports Visuals**
	Greenhill's Cemeteries Upgrade		5500	Fencing, Road surfacing, ablution construction,signage,beautification.(**Greenhills Cemetery,Randfontein South Cemetery,Toekomsrus Cemetery)**	Improve security and the cemetery layout	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	**Tender Doc Order Contract Job Creation Forms. Minutes of Site meetings Drawings. Completion Certificates Progress Reports Visuals**
	Greening of CBD /		500	Greening of Road Island &	Beautification of the Town	**PLANNING PHASE**	**EXECUTION PHASE**	**EXECUTION PHASE**	**COMMISSIONING**	**Project plan Minutes of**

	beautification			Intersection		1. Finalisation of the implementation plan. 2.Purchasing of material	1. Project Construction (In-House)	1.Project Construction(In-House)	**PHASE** 1.Practical Completion 2.Snag phase	**Site meetings Drawings. Progress Reports Visuals**
	Feasibility Studies for a new cemetery		193	Feasibility Study Document	Identification of potential land for a new cemetery	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Advertising& Adjudication of the Tender 3.Appointment of service provider	**EXECUTION PHASE** 1.Status Quo Analysis 2.Project Development	**EXECUTION PHASE** 1. Project Development. 2.Key Stakeholders Involvement 3.Invoicing	**COMMISSIONING PHASE** **1**.Submission of draft and final report 2.Invoicing	**Tender Doc Order Contract Minutes of Site meetings Progress Reports Final report**
	Upgrading of Landfill site		1000	Fencing and Signage	Improve security on site	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	**Tender Doc Order Contract Job Creation Forms. Minutes of Site meetings Completion Certificates Progress Reports Visuals**
	Lawn mowers		300	Purchasing of ride-on mowers		**PLANNING PHASE** 1.Advertising& Adjudication of the Tender 2.Appointment of service provider	**EXECUTION PHASE** 1.Purchasing of equipment			**Tender Doc Order Contract Invoices Visuals**
				OPERATIONS						

	Repair and maintenance of weighbridge		200	Repair and maintenance	Generate Revenue	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIONING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	**Tender Doc Order Contract Minutes of Site meetings Completion Certificates Progress Reports Visuals**
	Development of an Integrated Solid Waste Management Plan(IWMP)		600	IWMP	Alignment of Waste Management Initiatives to IDP process	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Advertising& Adjudication of the Tender 3.Appointment of service provider	**EXECUTION PHASE** 1.Status Quo Analysis 2.Project Development	**EXECUTION PHASE** 1. Project Development. 2.Key Stakeholders Involvement 3.Invoicing	**COMMISSIONING PHASE** **1**.Submission of draft and final report 2.Invoicing	**Tender Doc Order Contract Minutes of Site meetings Drawings(GIS Data). Completion Certificates Progress Reports**
	Grass Cutting Cemeteries		600	Cutting of grass, Litter picking and sweeping	Well maintained Cemeteries	All Cemeteries	All Cemeteries	All Cemeteries	All Cemeteries	**Job Creation Forms. Minutes of Site meetings Monthly status reports Visuals**
	Grass Cutting Parks			Cutting of grass, Litter picking and sweeping	Well maintained Parks	All developed Parks & Undeveloped Parks	All developed Parks & Undeveloped Parks	All developed Parks & Undeveloped Parks	All developed Parks & Undeveloped Parks	**Job Creation Forms. Minutes of Site meetings, Monthly status reports, Visuals**
	Illegal		300	Public	Raise	1.Stakeholders	Roadshows	Roadshows	Roadshows	**Public awareness**

	Dumping			Awareness Programmes	awareness on waste management	Identification 2. Stakeholders workshops				**planning report, Minutes of planning meetings, Progress Reports, Visuals**
	Cemeteries data Management System		150	Collection and archiving of data	Good record keeping for easy grave location	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Advertising& Adjudication of the Tender 3.Appointment of service provider	**EXECUTION PHASE** 1.Status Quo Analysis 2.Project Development	**EXECUTIO N PHASE** 1.Project Development. 2.Key Stakeholders Involvement 3.Invoicing	**COMMISSI ONING PHASE** **1**.Submissio n of draft and final report 2.Invoicing	**Tender Doc, Order, Contract, Job Creation Forms. Minutes of Site meetings, Progress Reports, Final report, Visuals**
	Greening Projects		750	Upgrading and greening of various areas	Greening and beautification of Town	**PLANNING PHASE** 1.Formulation of Tender Documents 2.Presentation of scope at Section 80 3.Advertising& Adjudication of the Tender 4.Appointment of service provider	**EXECUTION PHASE** 1.Site handover to the contractor 2.Identification of local labour 3. Project Construction	**EXECUTION PHASE** 1.Project Construction 2.Site Meeting 3. Invoicing	**COMMISSIO NING PHASE** 1.Practical Completion 2.Snag phase 3.Invoicing	**Tender Doc, Order, Contract, Job Creation Forms. Minutes of Site meetings, Completion Certificates, Progress Reports, Visuals**

REVENUE

COMMUNITY FACILITIES – QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS & OTHER PERFORMANCE INDICATORS 2009/2010									
KPA	**Strategic Objectives**	**Baseline**	**09/10 Vote Input**	**Outputs (Results)**	**Outcomes (Results)**	**1st Qtr Target (Cost-activities)**	**2nd Qtr Target (Cost-activities)**	**3rd Qtr Target (Cost-activities)**	**4th Qtr Target (Cost- activities)**
To improve the accuracy of billing to 90% .(Services accounts)	In order to render accurate accounts.	Billing is currently 87% correct		100% of all accessible meters to be read i.e 22874 water meters 8085 electricity meters.	Achieve accurate billing.	Read 83% of all accessible meters (18985 water meters; 6710 electricity meters)	Read 85% of all accessible meters .(19442 water meters ;6872 electricity meter)	Read 87% of all accessible meters .(19900 water meters ; 7033 electricity meter)	Read 90% of all accessible meters (20586 water meters ; 7276 electricity meters)
Read 90 % of water & electricity meters	Improves accuracy of billing	No of meters not read; 2793 water and 1087 electricity (80%)		80% of all inaccessible meters to be read. Submission of unread meters to the CFO.	To achieve the desired 90% of billing.	Read 60% of all inaccessible meters on Saturday. Conduct audit of readings.	Read 70% of all inaccessible meters on Saturday. Conduct audit of readings.	Read 75% of all inaccessible meters on Saturday. Conduct audit of readings.	Read 80% of all inaccessible meters on Saturday. Conduct audit of readings.
To bill all sundry accounts upon receipts of debit notes.	In order to render accurate accounts.	Continuation of 100% billing of sundry services.		Billing.	Accurate revenue.	Bill all debit notes submitted and monthly report to be submitted	Bill all debit note submitted and monthly report to be submitted	Bill all debit note submitted and monthly report to be submitted	Bill all debit note submitted and monthly report to be submitted

To ensure the reduction of water losses to less than 10% of purchases.	Report all faulty meters to infrastructure.	Water losses at 12.5% of purchases		Make sure that all meters read are billed.	Reduction of bulk purchases	Develop action plan on faulty meters, leakage with INFRA. Reduce water loss by 2.5%.	Develop action plan on faulty meters, leakage with INFRA. Reduce water loss by 2.5%.	Develop action plan on faulty meters, leakage with INFRA .Reduce water loss by 2.5%.	Develop action plan on faulty meters, leakage with INFRA. Reduce water loss by 2.5%.
To ensure the reduction of electricity losses to less than 15% of purchases.	Report all faulty meters to infrastructure.	Electricity losses at 20% of purchases		Make sure that all meters read are billed.	Reduction of bulk purchases	Reduce by 1% every quarter. Follow up on the replacement of meters.	Reduce by 1% every quarter. Follow up on the replacement of meters.	Reduce by 1% every quarter. Follow up on the replacement of meters.	Reduce by 1% every quarter. Follow up on the replacement of meters.
To ensure that queries are attended to within 48 hours.	Errors on accounts should be rectified and complaints should be attended to.	Queries resolved over 48 hours.		Minimize incorrect accounts and complaints.	Reduction of complaints.	Attend to queries within 48 hours.	Attend to queries within 48 hours.	Attend to queries within 48 hours.	Attend to queries within 48 hours.

EXPENDITURE SECTION

TREASURY OFFICE (EXPENDITURE SECTION) – QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS & OTHER PERFORMANCE INDICATORS 2009/2010									
KPA	**Strategic Objectives**	**Baseline**	**09/10 budget R1,893,591**	**Outputs (Results)**	**Outcomes (Results)**	**1st Qtr Target (Cost-activities)**	**2nd Qtr Target (Cost-activities)**	**3rd Qtr Target (Cost- activities)**	**4th Qtr Target (Cost- activities)**
Payments	Ensure that creditors are paid within 30 days			Develop, Maintain and Implement adequate internal control measures and procedures in relation to the creditors settlement	Comply with the sections of MFMA and to achieve sound financial management practices	Submit Quarterly and monthly report to the Chief Financial Officer	Submit Quarterly and monthly report to the Chief Financial Officer	Submit Quarterly and monthly report to the Chief Financial Officer	Submit Quarterly and monthly report to the Chief Financial Officer
Payments	Ensure that salaries are paid by due date			Develop ,maintain and implement appropriate policies and operating procedures relating to payroll	Comply with the prescripts of MFMA as well as LRA	Submit Quarterly and monthly report to the Chief Financial Officer on earnings and all other employee benefits	Submit Quarterly and monthly report to the Chief Financial Officer on earnings and all other employee benefits	Submit Quarterly and monthly report to the Chief Financial Officer on earnings and all other employee benefits	Submit Quarterly and monthly report to the Chief Financial Officer on earnings and all other employee benefits
Payments	Reduce payments queries on outstanding creditors invoices			Develop ,maintain and implement appropriate procedures for approval ,authorization ,withdrawal and payments of funds	Reduce fruitless expenditure that may arise from dummy invoices	Attend to queries within 48 hours with no exception and keep creditors register	Report on outstanding creditors continuously	Report on outstanding creditors continuously	Report on outstanding creditors continuously
Payments	Ensure that reconciliations are timeously prepared ,checked and submitted to the Chief Financial Officer			Reconcile accounts on monthly basis	Proven sound financial management in order to achieve clean audit report	Submit Quarterly and monthly report to the Chief Financial Officer	Submit Quarterly and monthly report to the Chief Financial Officer	Submit Quarterly and monthly report to the Chief Financial Officer	Submit Quarterly and monthly report to the Chief Financial Officer
Policies and Procedures	To ensure that systems of internal control are in place in order to implement			Submit developed policies and procedure to council for adoption and approval	Adoption and approval of policies and procedure by council in order to achieve speedy Service delivery which will lead to backblocks being addressed	Submit the policies to the council for approval	Implementation of the approved policies and training and awareness of officials	Implementation of the approved policies and training and awareness of officials	Implementation of the approved policies and training and awareness of officials

Development Planning - Quarterly Projections of Service Delivery Targets & Other Performance Indicators – 2009/10									
KPA	***Strategic Objective***	***Baseline***	***09/10 Vote Input***	***Outputs***	***Outcome***	***1st Qtr***	***2nd Qtr***	***3rd Qtr***	***4th Qtr***
TOWN PLANNING									
Efficient and Effective Service Delivery (2)	To render a professional service in planning and development related issues	Backlog of 375 applications approved and not yet incorporated into the existing town planning scheme	R400 000. 00	Updated town planning scheme in terms of amendments approved	Updated Town Planning Scheme, 1988 by bringing new townships into the scheme	Appointment of the a Service Provider. Collection and verification of information **(R120 000)**	Collection and verification of the information Compilation of Map 3's **(R120 000)**	Collection and verification of the information Compilation of Map 3's **(R100 000)**	Preparation of required Maps, update and promulgation **(R60 000)**
		Outdated and non user friendly cadastral information	250 000.00	Updated database linked to cadastral information	User friendly GIS	Collection and verification of cadastral data ***250 000.00***	Capturing and Disseminatio n of data to be linked to GIS	Capturing of data and updating of cadastral data	LUMS Link and BIQ financial Data Spatial Link
PROPERTY AND VALUATION SERVICES									
Efficient and Effective Service Delivery (2)	To render a professional and complete Valuation Service within the municipality	General Valuation Roll completed with 290 objections registered.	R500 000. 00 Plus R904 932. 00 carry-over from incomplete phases in 2008/09	Supplementary Valuation Roll and Adhoc Valuation Appeal Board Hearings	Updated General Valuation Roll	Supplementary Valuation Roll Completion of objections by Valuer (Budget: R452 466.00)	Appeal Board Hearings Collect and verify information (Budget: Not Avalable)	Collect and verify information Supplementary Valuation Roll (Budget: R22 800.00)	Collect and verify information Supplementary Valuation Roll (Budget: R22 800.00)

							Contract Amount: R452 466.00		
			HOUSING ADMINISTRATION						
Efficient and Effective Service Delivery (2)	To facilitate provision of integrated human settlement.	Upgrade **Mohlakeng** Hostel	R11. 9 Million (Construction Cost – GDoH)	Hostel Upgraded into Community Residential Units (CRU)	Refurbished 60 Units**.** Provide property admin. (Rental Option)	Refurbishment of 60 units. 30 Units to be completed Establish Property Administration (GDoH Policy).	Refurbishment of 60 units. 30 remaining Units to be completed	Relocate qualified beneficiaries to completed Units. (GDoH Policy).	Property management takeover Project completed units (GDoH Policy)
Efficient and Effective Service Delivery (2)	To facilitate provision of integrated human settlement.	A total of 314 Units are still to be constructed at **Badirile.** Need to avail alternative land for relocation of occupants	R 10, 775, 400.00 for services & R 16, 395, 000.00 for Houses – (GDoH)	Land Availability. (RLM) Township Establishment (GDoH/RLM) Construction and allocation of 314 Units.	314 Units allocated to approved beneficiaries.	Identification and Availing of Land – RLM Appointment Service Provider and Project inception (Township Establishment and installation of internal services) – GdoH.	Construct and complete 100 Units. Allocate to approved beneficiaries.	Construct and complete 114 Units. Allocate to approved beneficiaries.	Constructand complete 100 Units. Allocate to approved beneficiaries.

Efficient and Effective Service Delivery (2)	To promote security of tenure though integrated human settlement.	A total of 76 Title Deeds for Toekomsrus and 681Title Deeds for Mohlakeng areas to be distributed.	R70 000.00	Distribute 757 Title Deeds to affected beneficiaries.	Enhance home ownership through housing delivery.	Liase with all affected offices in preparation for issuing. (MMC; Council Speaker, Executive Mayor, GDoH, beneficiaries etc) **R 15 000**	Distribute all 757 Title Deeds to Title affected Home Owners.		
Efficient and Effective Service Delivery (2)	To facilitate provision of integrated human settlement.	A total of 70 Show houses have been completed with a total of 500 units still to be constructed at **Mohlakeng Extension 11** mixed housing development	An estimated budget of R 27, 325, 000.00 for 500 top structures and R 9, 311, 400.00 for internal services. (GDoH)	Construction of 500 houses	500 houses completed and allocated to approved beneficiaries.	50 houses completed and allocated (GDoH Policy)	200 Houses completed and allocated to approved beneficiaries. (GDoH Policy)	100 Houses completed and allocated to approved beneficiaries. (GDoH Policy)	150 Houses completed and allocated to approved beneficiaries. (GDoH Policy)
Efficient and Effective Service Delivery (2)	To facilitate provision of integrated human settlement.	A total of 256 Council's residential Units/houses exist as Rental Housing	R 55 000 Additional budget shall be required for profession	Disposal of all 256 Units/Houses to identified and/or entitled beneficia	Transfer of all 256 Units to entitled/ Identified beneficiaries	Identify beneficiaries entitled to the entitlement of each Unit. Identify beneficiaries	Obtain Council Resolution to dispose and manner of Disposal	Proceed with Disposal in line with Council Resolution **R 10 000**	Transfer and/or Dispose all affected properties

		Stock with no proper property management processes in place. (Dick Powell Villas -87 Units, Trichardsoord – 36 Units, Van Rensburgoord – 30 Units and Sweet Valley – 103 Units)	al fees (i.e Town Planning, facilitation Valuation, Surveying, subdivision and consolidation, advertisement & transfer)	ries		who must rent or purchase the Units. **R 35 000** Undertake all town planning processes and other related activities to allow individual property transfer. (±R400 000 will be required)			

Efficient and Effective Service Delivery (2)	To facilitate and ensure the transfer of Old Housing Stock in line with RETRO/ ADARDI.	A total of 26 houses have been identified for the transfer at Kocksoord of which only 16 properties have been claimed yet. <u>while</u> A total of 230 houses have been identified at Toekomsrus of-which **25 files** have been rejected for various reasons. In addition to the above, approved **19 files** still needs further investigation.	R46 490. 40 RLM for 72 files while GDoH will budget for the remainder of 184 files.	Disposal and transfer of 256 Houses situated at Toekomsrus and Kocksoord areas respectively.	Issue 256 Title deeds submitted to Council and allocated to beneficiaries	Collection and submission of 256 files to the attorneys and for signatory.	Lodge Files with Registrar of Deeds. Attend to Disputes where applicable **R 10 000**	Lodge files with Registrar of Deeds Follow up with appointed attorneys for issuing of Title 256 Deeds	All 256 Title Deeds Submitted to Council.

LOCAL ECONOMIC DEVELOPMENT (R 500 000)									
Job Creation and Local Economic Development (5)	To promote productive entrepreneurship through SMME development support programmes	Total of 75 SMMEs from different sectors registered in our database SMME development service partly provided by GEP Lack of targeted procurement for SMMEs 68 Business Hives in operation and 14 vandalised Lack of facilities for informal traders in the CBD .	R 200 000	Annual SMME Expo Cooperative development policy	Exposure to open markets and economic opportunities Networking and business linkages Technical and financial support Establishment and development of Cooperatives in RNDF	Identify and register SMMEs for the EXPO Stakeholder engagement on the draft policy for corporative development **(R15K)**	Host the Annual SMME Expo 2009 **(R185K)** Submit a draft policy on cooperatives to council for approval	After-care programme and continued engagements	Monitoring and evaluation

Job Creation and Local Economic Development	To accelerate industrial development and sector strategies through business retention, expansion and attraction in order to stimulate economic growth	Well services industrial area Land for development is available at the industrial area and there also empty factories that could be leased to potential investors Urban decay & degeneration of commercial infrastructure in the old dormitory townships	R50 000	Business Survey to understand opportunities, constraints and costs of doing business in the area Incentive policy to reward good investment Trade and Investment Summit	Profiling of the area Investment attraction, retention and expansion Marketing of the area as a town of choice for investment	Development of questionnaires and distribute to all businesses in the area (big and small). Benchmark with other areas and enlist the services of GEDA in the development of the incentive policy. Identify potential investors and investor organisations and send out invitations to the summit.	Follow-up with businesses in the area and compile a report for council. Development of the policy and touch base with relevant stakeholders for inputs and comments Host the 1st Trade and Investment Summit in the area **(R50K)**	Submit a report with action plan to council for cognisance and further processing Submit a draft policy to council for adoption Submit the report of the summit to council for cognisance and further processing	Follow-up with relevant directorates to address their part on the findings of the business survey Market the policy through website, etc. for investment attraction, retention and expansion Implement the resolutions of the summit (M&E)

Job Creation and Local Economic Development	To promote productive entrepreneurship through cooperatives development and support	A total of 20 cooperatives currently registered in our database 80 members of cooperatives trained during the 2008/09 FY in financial, management, governance and procurement.	R 100 000	Development and support of three (3) registered cooperatives in waste management (recycling and refuse removal), Greening/ landscaping and organic farming	Poverty alleviation and job creation Entrepreneurial development Food security	Needs analysis and resource mobilisation. Capacity building programme	Provide support and resources including equipments needed and placement	Continued engagement and the implementation of the exit strategy	Monitoring and evaluation
Efficient and effective service delivery	To develop a safe and conducive environment for entrepreneurial development	Phase 1 of the BDC completed and functional Financial support from DED Phase 2 on a procurement stage with all the designs already completed	R 2.5m (External Funding from DED)	Incubation centre for SMME development	Conducive environment for SMME development	Appointment of the contractor to commence with construction **(R600K)**	Construction of the incubation centre **(R800K)**	Construction of the incubation centre **(R800K)**	Completion and hand-over **(R300K)**

Alleviation of poverty and under-development	To develop and expand the agricultural sector in Randfontein as a catalyst towards sustainable rural development.	Lack of integrated sustainable rural development programmes The area has comparative advantage for agricultural development Availability of land for rural and urban agricultural development.	R 150 000	Organic Farming in Badirile and assist the community to establish a worker co-op.	Alleviation of poverty and under-development	Develop a business plan for agricultural development at Badirile Farm Organise the community and assist with the establishment of a worker co-op. **(R50K)**	Submit a business plan to council for adoption Implement capacity building programme to empower the co-op. **(R50K)**	Divide the project in phases and implement the 1st phase with the available budget **(R50K)**	Implement the 1st phase of the project and leverage outside finding for other phases of the project.